



COUNCIL AGENDA
Regular Meeting
Tuesday, June 27, 2017
7:00 PM - Council Chambers
2580 Shaughnessy Street

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

- 2.1 Adoption of the June 27, 2017 Regular Council Meeting Agenda**
Recommendation: That the Regular Council Meeting Agenda of June 27, 2017 be adopted.

3. CONFIRMATION OF MINUTES

- 3.1 Minutes of June 13, 2017 Regular Council Meeting**
Recommendation: That the June 13, 2017 Regular Council Meeting Minutes be adopted.

4. PUBLIC HEARINGS

- 4.1 Zoning Amendment Bylaw No. 4024 for 580 Nicola Avenue**

5. BYLAWS

- 5.1 Zoning Amendment Bylaw No. 4024 for 580 Nicola Avenue - Third Reading**
(See Item 4.1 for further information)
Recommendation: That "Zoning Amendment Bylaw No. 4024" for 580 Nicola Avenue be given third reading.

- 5.2 Fees & Charges Amendment Bylaw No. 4021 (Animal Control) - Rescind and Re-read Third Reading**
Recommendation: That "Fees & Charges Amendment Bylaw No. 4021" (Animal Control) have third reading rescinded, that Schedule M be amended to change March 1st to February 1st and then the Bylaw be given third reading as amended.

- 5.3 Animal Control Bylaw No. 3990 - Final Reading**
Recommendation: That "Animal Control Bylaw No. 3990" be given final reading.

5.4 Bylaw Notice Enforcement Amendment Bylaw No. 4019 - Final Reading
Recommendation: That "Bylaw Notice Enforcement Amendment Bylaw No. 4019" be given final reading.

5.5 Ticket Information Utilization Amendment Bylaw No. 4020 - Final Reading
Recommendation: That "Ticket Information Utilization Amendment Bylaw No. 4020" be given final reading.

5.6 Fire and Emergency Services Amendment Bylaw No. 4025 - Final Reading
Recommendation: That "Fire and Emergency Services Amendment Bylaw No. 4025" be given final reading.

6. RESOLUTIONS

6.1 Draft Resolution - Acting Mayor for July 28-31, 2017
Recommendation: That a Councillor be appointed Acting, Acting Mayor for July 28-31, 2017 inclusive.

7. REPORTS

7.1 2016 Statement of Financial Information and Annual Report
Recommendation:

- 1. That the City's 2016 Statement of Financial Information be approved by Council; and*
- 2. That the City's 2016 Annual Report be received for information and considered by Council at the July 11 Council meeting.*

8. STANDING COMMITTEE VERBAL UPDATES

8.1 Healthy Community Committee

9. NEW BUSINESS

10. OPEN QUESTION PERIOD

11. ADJOURNMENT

11.1 Adjournment of June 27, 2017 Regular Council Meeting
Recommendation: That the June 27, 2017 Regular Council Meeting be adjourned.

In attendance: Mayor G. Moore and Councillor L. Dupont, Councillor M. Forrest, Councillor D. Penner, Councillor G. Pollock and Councillor D. Washington.

Also in attendance: Director of Recreation L. Bowie, Fire Chief N. Delmonico, Assistant Corporate Officer C. Deakin, Director of Finance K. Grommada, Corporate Officer G. Joseph, Chief Administrative Officer J. Leeburn, Director of Engineering and Public Works K. Meersman, Manager of Communications and Administrative Services P. Purewal, Director of Development Services L.L. Richard and Director of Corporate Support R. Wishart.

1. CALL TO ORDER

1.1 Mayor G. Moore called the meeting to order at 7:05pm in the Council Chambers at City Hall, 2580 Shaughnessy Street, Port Coquitlam, BC.

2. ADOPTION OF THE AGENDA

2.1 Adoption of the June 13, 2017 Regular Council Meeting Agenda

It was moved and seconded that the June 13, 2017 Regular Council Meeting Agenda be adopted.

Carried.

3. CONFIRMATION OF MINUTES

3.1 May 23, 2017 Council Meeting Minutes

It was moved and seconded that the May 23, 2017 Council Meeting minutes be adopted.

Carried.

4. PROCLAMATIONS

4.1 Amateur Radio Week – June 18-25, 2017

Mayor G. Moore proclaimed June 18-25, 2017 as Amateur Radio Week. Mr. Tyler Cristiano provided an update regarding EPCOM (Port Coquitlam Emergency Preparedness Communications Group) and their upcoming Field Day.

4.2 Legion Week - June 23-30, 2017

Mayor G. Moore proclaimed June 23-30, 2017 as Legion Week. Entertainment Chair Howard Grant provided an update on Legion activities and invited the public to consider membership.

5. PRESENTATIONS

5.1 Certificate of Achievement for Melanie Law

Mayor G. Moore presented Ms. Melanie Law with a Certificate of Achievement for winning the Fraser Valley Regional Library Annual Teen Imagine Contest.

6. DELEGATIONS

6.1 C. Genzel, Chair, Canada Day Task Force, re: Canada Day

Ms. C. Genzel presented event details for the 2017 Canada Day celebrations at Castle Park.

7. PUBLIC HEARINGS

7.1 Zoning Amendment Bylaw No. 4008 (Child Care Regulations)

Mayor G. Moore asked if there were any speakers wishing to address Council regarding Zoning Amendment Bylaw No. 4008 for Child Care Regulations. Two speakers approached the podium:

Ms. K. Stack and Ms. N. Piercy, co-owners of Little Cube Montessori at 3242 Westwood Street approached the podium and Ms. Stack expressed their concerns regarding bylaw amendments that they feel are restrictive to child care facilities.

Four letters were also received in support of removing the proposed regulation that required outdoor play space for child care facilities.

Mayor G. Moore concluded the public hearing.

8. BYLAWS

8.1 Zoning Amendment Bylaw No. 4008 (Child Care) - Third Reading

It was moved and seconded that Zoning Amendment Bylaw No. 4008 (Child Care) be given third reading.

Carried.

Councillor Washington voted against the resolution.

8.2 Zoning Amendment Bylaw No. 4024 for 580 Nicola Avenue - First Two Readings

It was moved and seconded that Zoning Amendment Bylaw No. 4024 for 580 Nicola Avenue be given first two readings.

Carried.

8.3 Animal Control Bylaw No. 3990 - First Three Readings

It was moved and seconded that Animal Control Bylaw No. 3990 be given first three readings.

Carried.

8.4 Bylaw Notice Enforcement Amendment Bylaw No. 4019 (Animal Control) - First Three Readings

It was moved and seconded that Bylaw Notice Enforcement Amendment Bylaw No. 4019 (Animal Control) be given first three readings.

Carried.

8.5 Ticket Information Utilization Amendment Bylaw No. 4020 (Animal Control) - First Three Readings

It was moved and seconded that Ticket Information Utilization Amendment Bylaw No. 4020 (Animal Control) be given first three readings.

Carried.

8.6 Fees & Charges Amendment Bylaw No. 4021 (Animal Control) - First Three Readings

It was moved and seconded that Fees & Charges Amendment Bylaw No. 4021 (Animal Control) be given first three readings.

Carried.

8.7 Fire and Emergency Services Amendment Bylaw No. 4025 - First Three Readings

It was moved and seconded that Fire and Emergency Services Amendment Bylaw No. 4025 be given first three readings.

Carried.

8.8 Bylaw Notice Enforcement Amendment Bylaw No. 3993 (Waterways Protection) - Final Reading

It was moved and seconded that Bylaw Notice Enforcement Amendment Bylaw No. 3993 (Waterways Protection) be given final reading.

Carried.

8.9 Municipal Ticket Information Bylaw No. 4006 (Waterways Protection) - Final Reading

It was moved and seconded that Municipal Ticket Information Bylaw No. 4006 (Waterways Protection) be given final reading.

Carried.

8.10 Fees and Charges Amendment Bylaw No. 4007 (Summer Pool Pass) - Final Reading

It was moved and seconded that Fees and Charges Amendment Bylaw No. 4007 (Summer Pool Pass) be given final reading.

Carried.

9. STANDING COMMITTEE VERBAL UPDATES

9.1 Community Safety Committee

Councillor Pollock provided an update.

10. NEW BUSINESS

10.1 Mayor G. Moore presented a plaque received from the Living Wage for Families Campaign to the City of Port Coquitlam for becoming a Living Wage employer.

10.2 Mayor G. Moore announced the ratification of the five year CUPE Memorandum Agreement dated January 1, 2016.

10.3 Mayor G. Moore introduced the new City website which is now live for the public.

10.4 Mayor G. Moore commented on the success of Public Works Week and shared details of events that happened throughout the week.

11. OPEN QUESTION PERIOD

Mayor G. Moore invited those wishing to ask a question of Council to approach the podium. Two speakers approached the podium:

Ms. Carol Tang, 2039 Suffolk Avenue requested an opportunity for a second delegation at a future Council meeting regarding an outstanding illegal dumping fine.

Mr. Brad Nickason, 1322 Yarmouth Street invited Council to attend a cultural round table meeting on Thursday evening.

12. ADJOURNMENT

12.1 Adjournment of the June 13, 2017 Regular Council Meeting

It was moved and seconded that the June 13, 2017 Regular Council Meeting be adjourned at 8:42pm.

Carried.

Certified Correct,

Mayor G. Moore

Corporate Officer

DRAFT

DATE: May 02, 2017
TO: Mayor and Council
FROM: Smart Growth Committee
SUBJECT: **580 NICOLA AVENUE**
REZONING APPLICATION RZ000132
(Smart Growth Committee Meeting – April 27, 2017)

EXECUTIVE SUMMARY:

The Smart Growth Committee (SGC) has considered an application from Teck Construction Ltd. to rezone a vacant site next to Walmart in the Dominion Triangle from the A Agriculture zone to the M3 Light Industrial zone. The proposed development of three multi-tenant buildings with surface parking and landscaping would comply with the land use policies set out in the OCP and recommended design control measures would mitigate potential impacts of light industrial uses. The Committee recommends to Council that the rezoning application be given further consideration.

RECOMMENDATIONS

1. That the zoning of 580 Nicola Avenue be amended from A (Agriculture) to M3 (Light Industrial).
2. That prior to adoption of the amending bylaw, the following condition be met to the satisfaction of the Director of Development Services: submission and registration of a legal agreement to implement specific building and landscape design requirements to provide for an appropriate treatment between the industrial use and non-industrial uses to the east of Fremont Connector and south of Sherling Avenue.

SUMMARY

At its meeting held April 27th, 2017, the Smart Growth Committee considered the attached staff report and resolved to support further consideration of the rezoning application.

The proposal for a light industrial development is in keeping with the policies of the OCP that support retention and development of industrial lands and providing opportunities for employment generation. Specific design control measures are recommended as conditions of the rezoning to mitigate potential impacts of light industrial uses on non-industrial developments in the vicinity of this site.

OPTIONS

Council may:

1. Proceed with consideration of the rezoning application (recommended)
2. Request that additional information or amendments to the application be made prior to consideration of an amending bylaw; or,
3. Reject the application if it does not wish to further consider the application.

Submitted by Laura Lee Richard, MCIP, Director of Development Services, with the concurrence of the Chair.

Attachments: 1. Report to SGC dated April 21, 2017.



Report to Committee

DATE: April 21, 2017

TO: Smart Growth Committee (SGC)

FROM: Laura Lee Richard, Director of Development Services

**SUBJECT: 580 NICOLA AVENUE
REZONING APPLICATION RZ000132**

EXECUTIVE SUMMARY: This report describes a rezoning application to allow for a light industrial development to be located at 580 Nicola Avenue. The proposal is in keeping with policies of the OCP to support retention of industrial lands and provide opportunities for employment generation. Specific design control measures are recommended as conditions of the rezoning to mitigate potential impacts of light industrial uses on non-industrial developments located on the east side of Fremont Connector.

RECOMMENDATIONS

That SGC recommend to Council:

1. That the zoning of 580 Nicola Avenue be amended from A (Agriculture) to M3 (Light Industrial).
2. That prior to adoption of the amending bylaw, the following condition be met to the satisfaction of the Director of Development Services:
 - a. Submission and registration of a legal agreement to implement specific building and landscape design requirements to provide for an appropriate treatment between the industrial use and non-industrial uses to the east of Fremont Connector and south of Sherling Avenue.

1. BACKGROUND

1.1. The Proposal: The applicant, Teck Construction Ltd., wishes to develop the vacant 4-acre site for light industrial uses. The proposed development consists of 3 multi-tenant buildings, parking and landscaping. The proposed zoning would permit light industrial uses including warehousing and storage, manufacturing and processing, indoor commercial recreation, craft breweries, trade contractors, research and

development and advanced technology industries. The applicant expects employment generation to be approximately 100 to 135 jobs.

2. POLICY & REGULATIONS

- 2.1. Regional Growth Strategy (RGS):** Metro Vancouver promotes economic strength through retention of areas for industrial purposes and, to implement this goal, the subject property is designated Industrial.
- 2.2. Official Community Plan (OCP):** The City’s Regional Context Statement indicates compliance with the RGS designation by restricting permitted uses for the subject property to industrial uses. The economic policies promote retention of areas with an industrial land use designation for industrial purposes and employment in the Dominion Triangle. The land use designation is IL - Light Industrial; the table of allowable uses in Section 8.2 of the Plan identifies M3 Light Industrial as a permissible zone within this designation.
- 2.3. Zoning Bylaw:** The site’s current zoning is A – Agricultural; the proposed zone is M3 – Light Industrial.
- 2.4. Development Permit:** The OCP includes the site within an Industrial Development Permit Area and applies area-specific guidelines for the Dominion Triangle to guide the form and character of industrial developments, promote orderly development, and control the interface between industrial and other land uses. It also includes the site within an Environmental Conservation Development Permit Area to facilitate implementation of environmental goals and objectives.

3. COMMENTS AND ANALYSIS

- 3.1. Site Characteristics and Context:** This triangular site is located next to Walmart on the west, with Fremont Connector and Nicola Avenue bounding the other two sides. Lands to the southeast and north are developed with light industrial uses; the proposed Four Square Church is also to the north. Mosaic’s Riverfront neighbourhood is on the east side of the Fremont Connector, north of Nicola Avenue and the Residences at Fremont village are south of Sherling Avenue. The site is



vacant and has been cleared and filled to meet flood plain requirements in anticipation of development.

3.2. Project Profile:

	Bylaw Regulations¹	Proposed²
Site Area	930 sq.m. min'm	16,875 sq.m.
Building Area	n/a	6,377 sq.m. (68,650 ft ²)
Building Lot Coverage	n/a	38 %
Setbacks:		
Front Setback (Nicola)	6 m	6 to 12 m
Rear Setback (south)	6 m	31 m
Interior Side Setback (west)	3 m	3 to 17 m ³
Exterior Side Setback (Fremont Connector)	6 m	6.1 m
Building Height	12 m	10.15 m
Parking (total)	67	137
Small car parking spaces	25% max'm (34 spaces)	7% (10 spaces)
Loading	3 min'm	27
Impervious Surfaces	80% max'm	80%
Bicycle Parking	Space for 6 bikes	14 bike stalls provided

3.3. Development Description: The proposed multi-tenant industrial development consists of three buildings, internal driveways, parking and landscaping. The development will be designed to front both Nicola Avenue and the Fremont Connector with driveway access for passenger vehicles and transport trucks from Nicola Avenue. The applicant has indicated the buildings will accommodate approximately 27 industrial units ranging in size between 171 m² (1,845 ft²) to 475 m² (5,111 ft²) and provide a total of 6,484 m² (69,793 ft²) plus future mezzanine.

¹ Refer to Zoning Bylaw No. 3630 and Parking and Development Management Bylaw No. 3525 for specific regulations

² Information provided by applicant

³ Interior setback is 3m to the garbage/recycling structure and 17m to the industrial building.



View from Nicola Avenue

Similar to the adjacent River’s Edge Business Park, the development design exhibits a Westcoast Contemporary style. The buildings will be two storeys in height and constructed of tilt-up concrete panels with a varying roofline height. The public façades along the Fremont Connector and Nicola Avenue will have a number of accent features such as ledgestone cladding, steel and glass canopies, architectural roof overhangs, glazing and a varying colour palette of warm earth tones.



View from Fremont Connector / Nicola Avenue Intersection

The landscape plan calls for a mixture of grasses, shrubs, perennials, ground cover plants and 94 trees located around the periphery of the site and in landscape strips within parking areas. A significant portion of the site area will be used for required parking, traffic circulation and transport vehicle loading areas typical of an industrial development. The parking areas will be screened by planting to mitigate their visual impact to public areas.

Further details of the building design and landscape plan would be provided in consideration of the Development Permit.

3.4. Requested Variances: No variances have been requested.

3.5. Transportation: A driveway sightline analysis was provided by the applicant and confirmed the proposed location of the access driveways on Nicola Avenue would

meet standards established by the Transportation Association of Canada (TAC) Geometric Design Manual.

- 3.6. Infrastructure:** In accordance with the Subdivision Servicing Bylaw, construction of associated offsite infrastructure such as roads, curb and gutters, sidewalks, street lights, street trees and boulevard landscaping was constructed a number of years ago when the parcel was created. Installation of driveway let-downs and other restorative works would be required at building permit stage.
- 3.7. Environmental Conservation:** Measures to comply with the OCP’s environmental conservation objectives and guidelines include building practices and products to reduce energy and water consumption, promote stormwater management and reduce GHGs. Proposed elements include heat reflective roofing membrane, high efficiency windows, insulated wall assemblies, permeable asphalt for some driveways, selection of native and drought-resistant plant species, and low VOC materials. GHG emissions will be reduced through the energy efficient nature of the building and following a construction waste management plan.
- 3.8. Discussion:** The proposed M3 – Light Industrial zone adheres to the policy objectives of the OCP and RGS for industrial use. The proposed development would meet OCP development permit area objectives and guidelines and the regulations of the M3 zone and parking bylaw. Detailed design review of the proposed industrial buildings and landscaping would occur in the future at the time of development permit consideration.

To ensure that the industrial development is compatible with the non-residential uses to the northeast and southwest, this report recommends appropriate measures be taken by the City as conditions of rezoning. The issue of design compatibility was reviewed by SGC in 2009, when it received a land use and design review, the *Dominion Triangle Planning Review*, by consultant Eric Vance. The review provided an evaluation of the interface between the industrial and residential designations and proposed a number of design measures that could mitigate potential industrial impacts. While the proposed M3 zone has the least potential impact of the industrial zones on non-industrial areas because it requires businesses to operate fully within a building, have no outdoor storage, and not produce excessive noise, odour or other disturbances, there are a number of additional measures which can be taken to further reduce potential impacts and promote a compatible relationship. The additional measures being recommended for this site to complement the OCP guidelines and the M3 regulations include:

- a restriction to prohibit fencing or walls with an industrial character, such as chain link, barb wire, or lock-block walls
- restrictions on the illumination of yards along Fremont Connector to ensure that light sources will not shine into residential areas, control glare and adhere to dark sky principles
- a restriction that all roof top units and equipment must be screened and

guidelines for these screens to be attractive and consistent with the overall design vocabulary and materials employed for the building

- a design guideline that requires building articulation, glazing, varied roofline heights and architectural details to mitigate box-like massing of industrial buildings and add visual interest.

3.9. Consultation: No significant concerns were noted by staff in review of the proposal. A sign notifying local residents of the application is posted on site and neighbours will be notified of the Public Hearing.

4. OPTIONS

The Smart Growth Committee may:

1. Support proceeding to Council to consider the Zoning Bylaw amendment (recommended);
2. Request additional information or amendments to the application to address specified issues;
3. Recommend rejection of the application. The applicant may then request the application be forwarded to Council for consideration.

Laura Lee Richard, MCIP
Director of Development Services

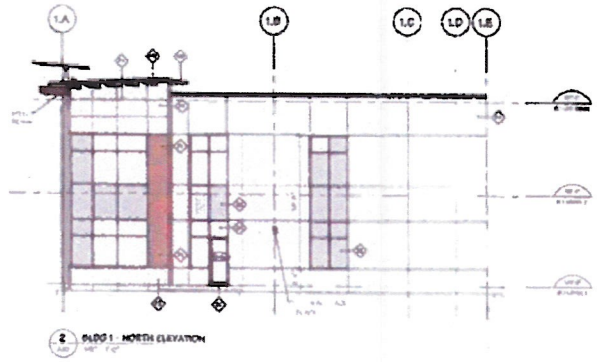
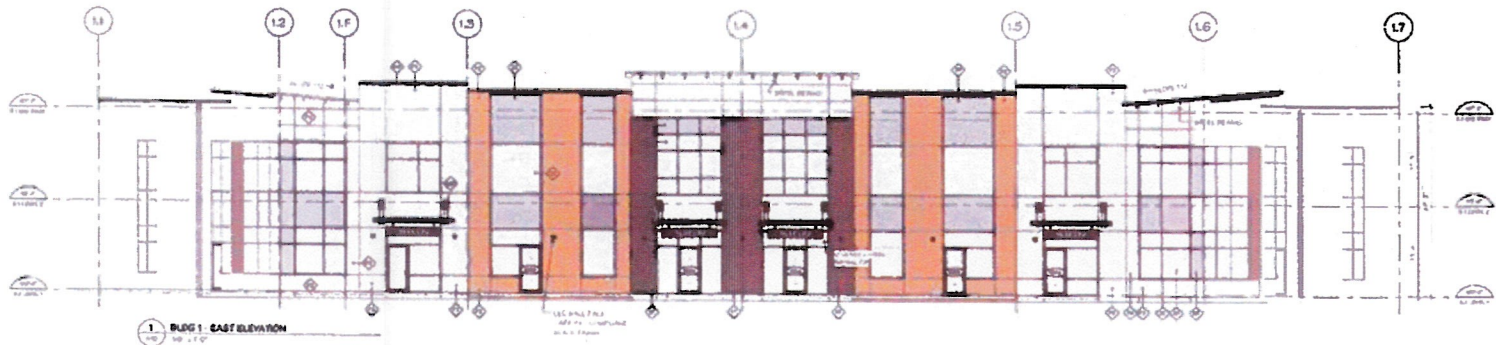
Attachments:

1. Location Map
2. Industrial Development Proposal

ATTACHMENT 1

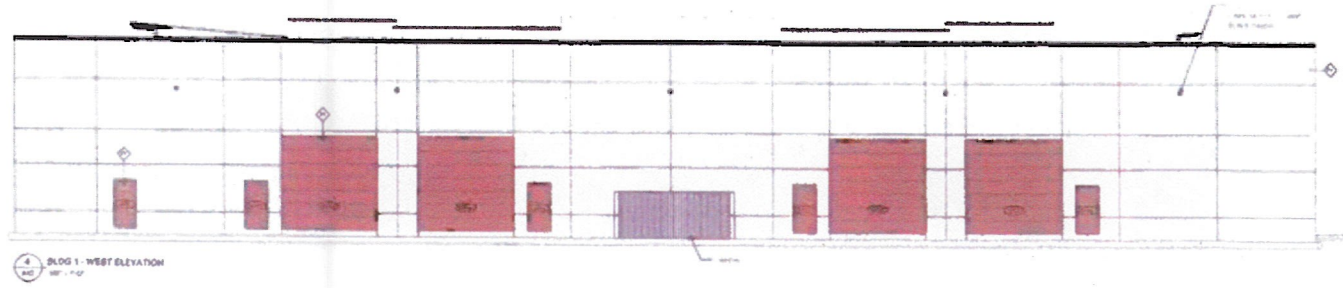
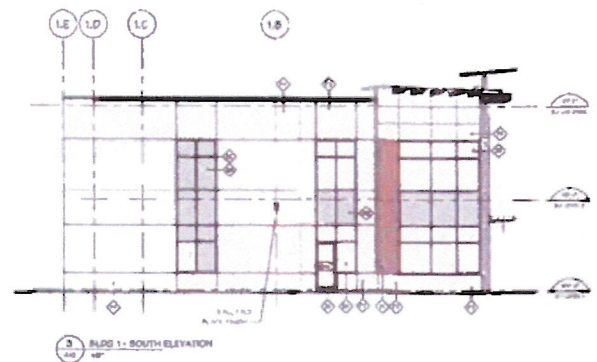
**CITY OF PORT COQUITLAM
DEVELOPMENT APPLICATION LOCATION MAP**





FINISH SCHEDULE

NO.	DESCRIPTION
01	INTERIOR PAINT
02	EXTERIOR PAINT
03	EXTERIOR WALLS
04	EXTERIOR ROOFING
05	EXTERIOR GLAZING
06	EXTERIOR METALS
07	EXTERIOR FINISHES
08	EXTERIOR LIGHTING
09	EXTERIOR VENTILATION
10	EXTERIOR SIGNAGE
11	EXTERIOR ACCESSORIES



REVISIONS

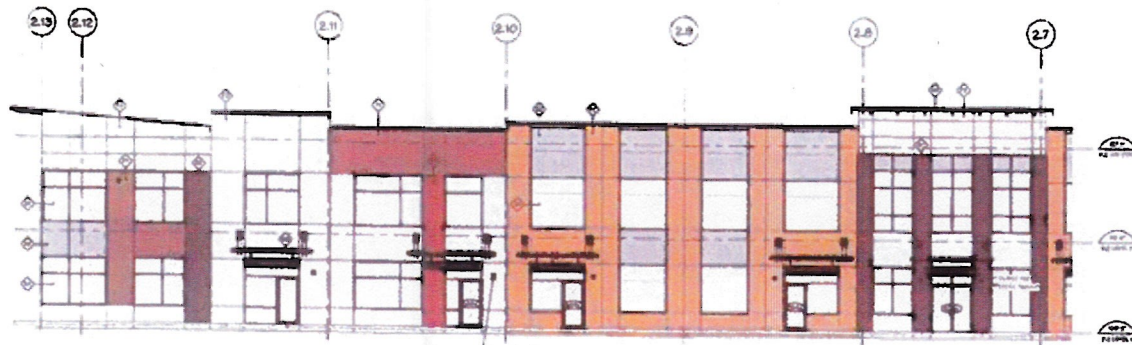
NO.	DATE	DESCRIPTION

ATA
225-1087 West Broadway
Vancouver, B.C. V6J 1K2
TEL: 604-725-0725 FAX: 604-725-0771

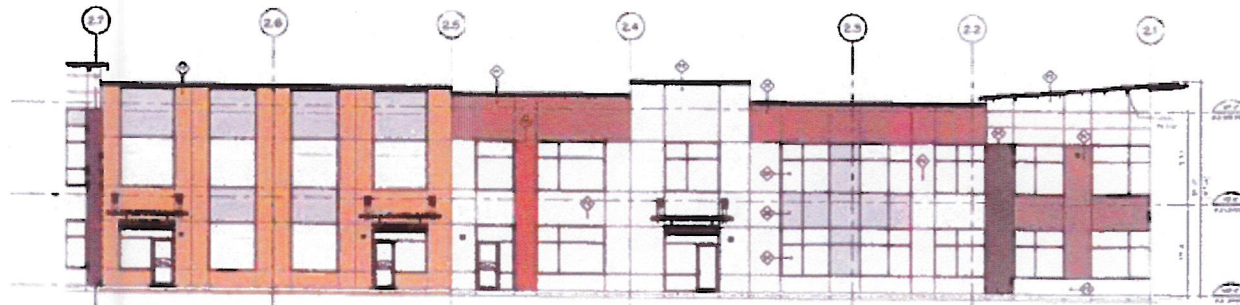
NICOLA BUSINESS CENTRE
580 NICOLA AVE.
PORT COQUITLAM, BC

TECK CONSTRUCTION LLP
5157 - 219th STREET
LANEY, B.C.
PROJECT NO. 10488
DATE: 05/20/05
DRAWN: [Name]
CHECKED: [Name]
DATE: 05/20/05
SCALE: AS SHOWN
PROJECT NO. 10488

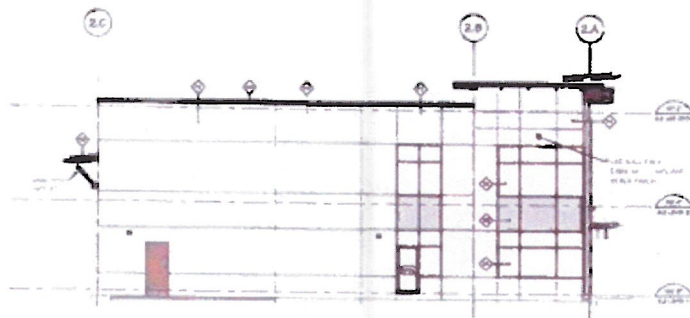
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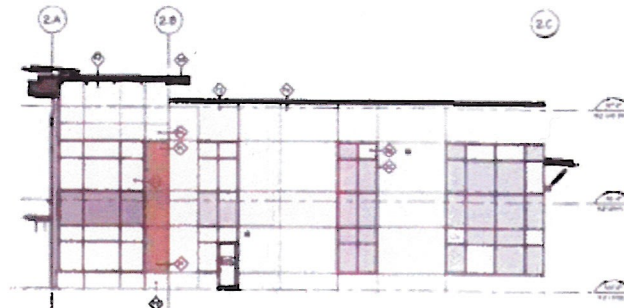
1 BLDG 2 WEST ELEVATION - NORTH VIEW
1/8" = 1'-0"



2 BLDG 2 WEST ELEVATION - SOUTH VIEW
1/8" = 1'-0"



3 BLDG 2 - NORTH ELEVATION
1/8" = 1'-0"



4 BLDG 2 - SOUTH ELEVATION
1/8" = 1'-0"

FINISH SCHEDULE

NO.	DESCRIPTION
1	CONCRETE
2	PAINT
3	GLASS
4	WOOD
5	STEEL
6	BRICK
7	STONE
8	ROOFING
9	MECHANICAL
10	ELECTRICAL
11	PLUMBING
12	INSULATION
13	FOUNDATION
14	LANDSCAPE
15	INTERIORS
16	MECHANICAL
17	ELECTRICAL
18	PLUMBING
19	INSULATION
20	FOUNDATION
21	LANDSCAPE

DATE: 01/11/2011
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 APPROVED BY: [Name]

NO.	DATE	DESCRIPTION

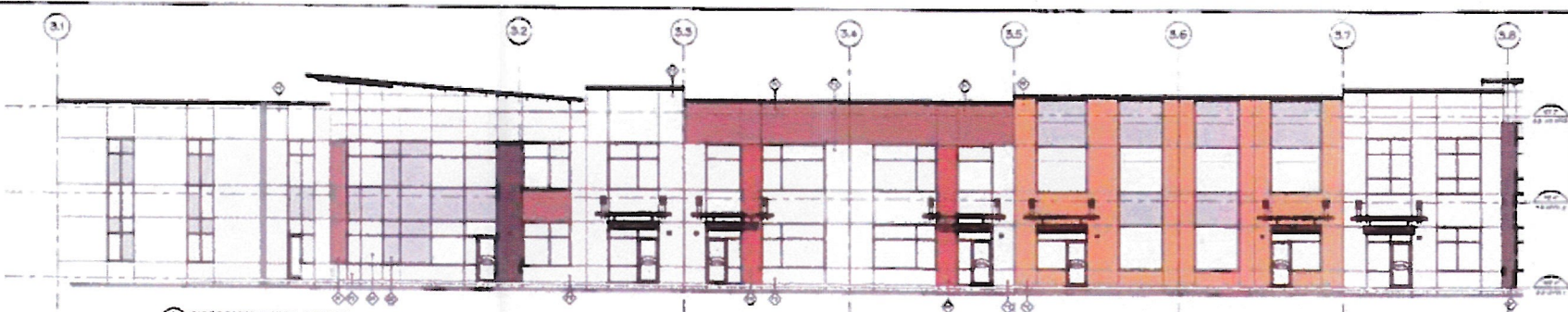
ATA
 200-107 West Broadway
 Vancouver, B.C. V6U 1X2
 TEL: 604.255.2222 FAX: 604.255.2271

NICOLA BUSINESS CENTRE
 580 NICOLA AVE.
 PORT COQUITLAM, BC

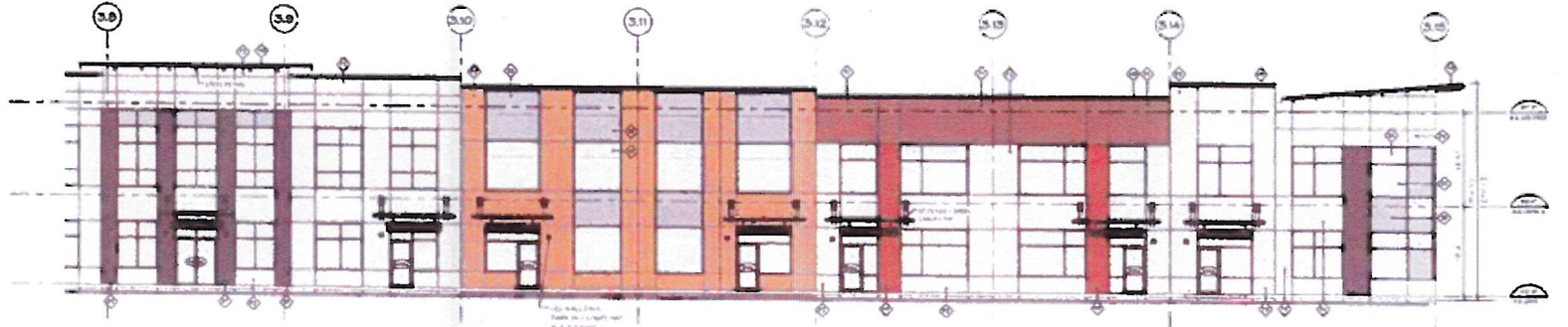
TECK CONSTRUCTION LLP
 5107 - 21st STREET
 LANGLEY, BC

PROJECT	DATE	SCALE	NO.
BUILDING 2 W/N/S ELEVATIONS	01/11/2011	1/8" = 1'-0"	A11

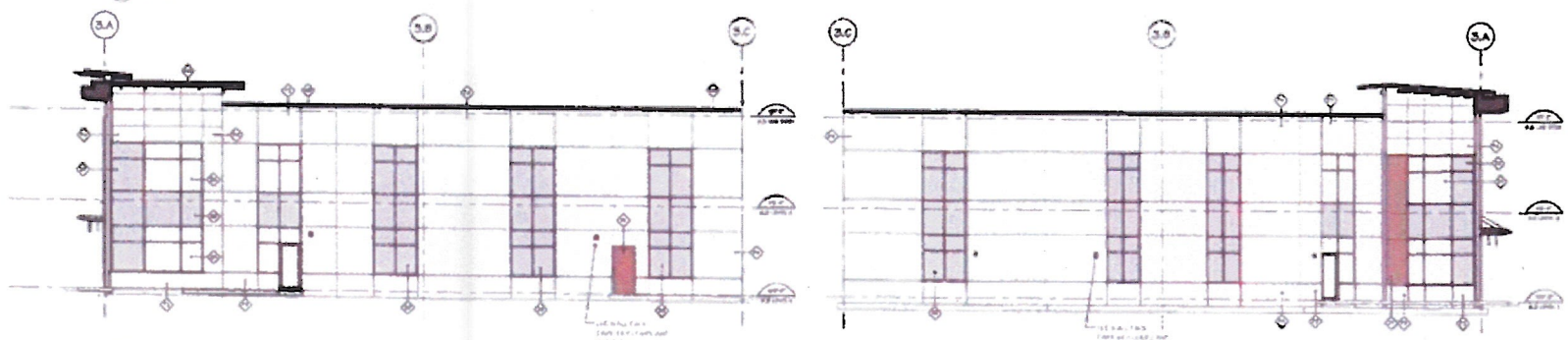
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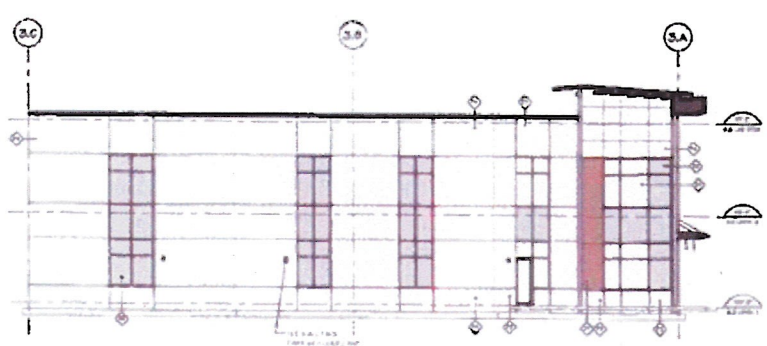
1 BLDG 3 EAST ELEVATION - SOUTH V2



2 BLDG 3 EAST ELEVATION - NORTH V2



3 BLDG 3 NORTH ELEVATION



4 BLDG 3 - SOUTH ELEVATION

FINISH SCHEDULE

NO.	DESCRIPTION
1	INTERIOR GENERAL
2A	1/2" x 3/4" GYP BOARD 5/8" JTB
3	CEILING GYP BOARD 5/8" JTB
4	ALUMINUM WALL PANEL - POLYMER
5	METAL PANEL - 1/4" x 1/4"
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ATA
 230-1037 West Broadway
 Vancouver, B.C. V6H 1K2
 TEL: 604-738-3742 FAX: 604-738-3741

NICOLA BUSINESS CENTRE

580 NICOLA AVE
 FORT COCKLEHAM, BC

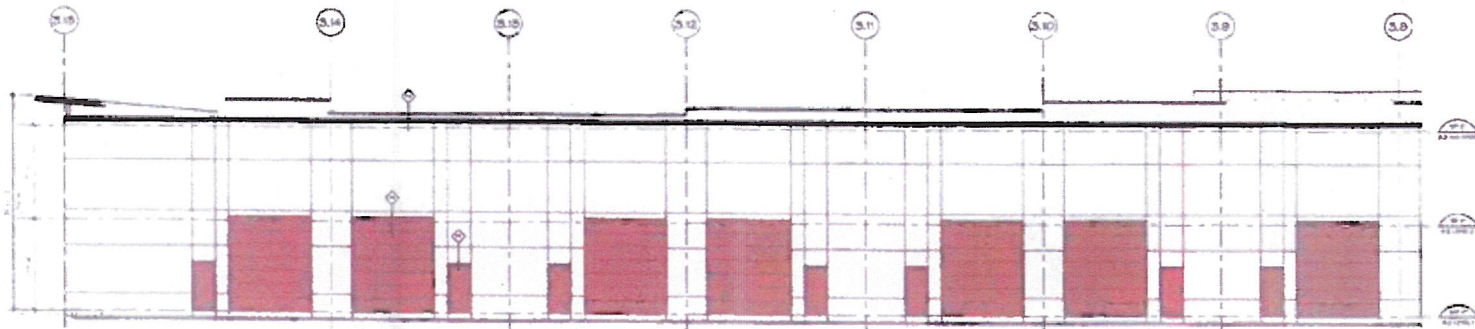
TECK CONSTRUCTION LLP

5187 - 218th STREET
 LAMARBY BC

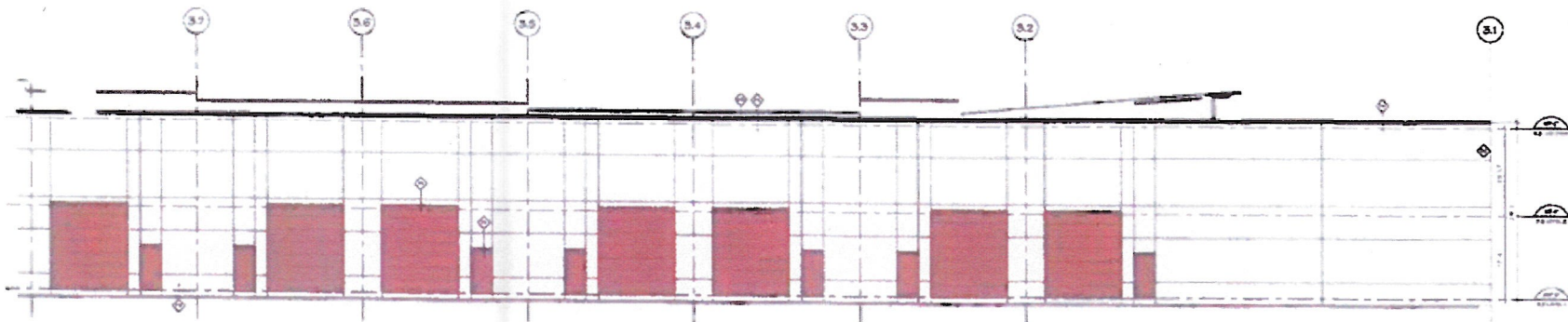
BUILDING 3 E/N/S ELEVATIONS

DATE: 2018-07-10
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 PROJECT: [Name]

A13



1 BUILD 3 WEST ELEVATION - NORTH SIDE



2 BUILD 3 WEST ELEVATION - SOUTH SIDE

FINISH SCHEDULE

NO.	DESCRIPTION
01	INDUSTRIAL GRIP PTFE
02	1500 x 1500 x 1500 - 1.5mm
03	1500 x 1500 - 1.5mm - 1.5mm
04	ALUMINUM MESH PANEL - 1500 x 1500
05	ALUMINUM PANEL - 1500 x 1500
06	ALUMINUM PANEL - 1500 x 1500
07	ALUMINUM PANEL - 1500 x 1500
08	ALUMINUM PANEL - 1500 x 1500
09	ALUMINUM PANEL - 1500 x 1500
10	ALUMINUM PANEL - 1500 x 1500

REVISIONS

NO.	DATE	DESCRIPTION

ATA
 220-1077 West Broadway
 Vancouver, B.C. V6L 1X2
 TEL: 604-278-2822 FAX: 604-278-2821

NICOLA BUSINESS CENTRE

580 NICOLA AVE.
 PORT COQUITLAN, BC

FECH CONSTRUCTION L.P.

5107 - 2100 STREET
 LANGLEY BC

BUILDING 3 WEST ELEVATION

A14

A Bylaw to amend "Zoning Bylaw, 2008, No. 3630"

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

Citation

1. This Bylaw may be cited for all purposes as "Zoning Bylaw, 2008, No. 3630, Amendment Bylaw, 2017, No. 4024".

Administration

2. The Zoning Map of the "Zoning Bylaw, 2008, No. 3630" be amended to reflect the following rezoning:

Civic: 580 Nicola Avenue

Legal: Lot 6, Block 6 North, Section 9, Range 1 East, New Westminster District, Plan BCP49718

From: A (Agriculture)

To: M3 (Light Industrial);

as shown on Schedule 1 attached to and forming part of this Bylaw.

Read a first time by the Municipal Council this 13th day of June, 2017.

Read a second time by the Municipal Council this 13th day of June, 2017.

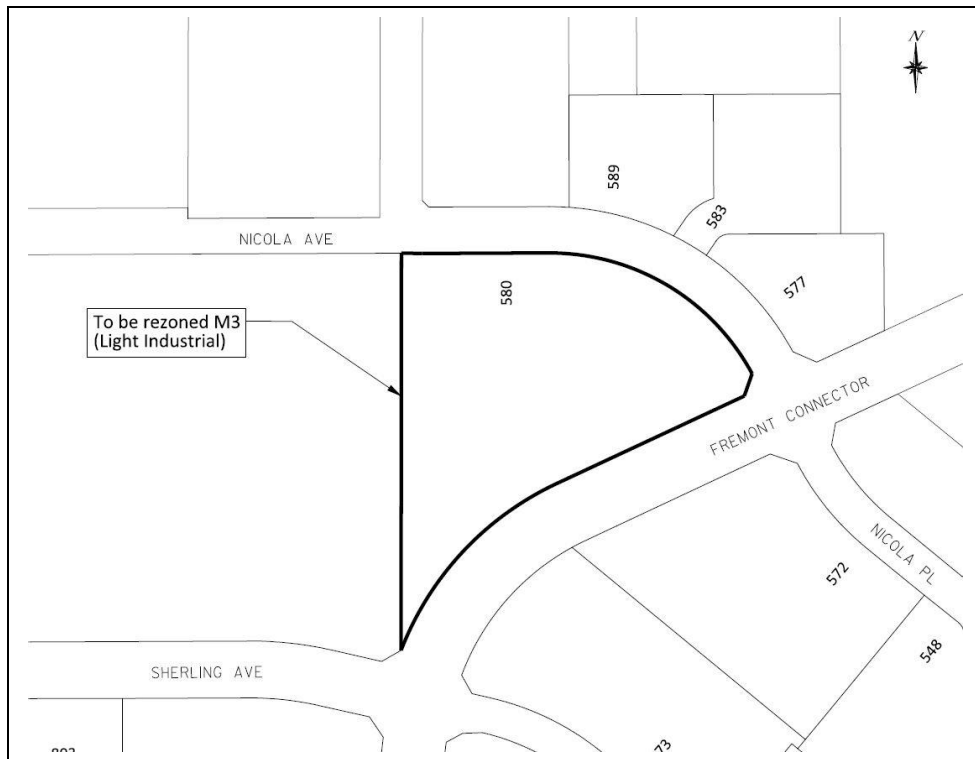
Public Hearing held this 27th day of June, 2017.

Mayor

Assistant Corporate Officer

BYLAW 4024

Schedule 1



4024
2



Report to Council

DATE: June 27, 2017

TO: Mayor and Councillors

FROM: Carolyn Deakin, CMC
Assistant Corporate Officer

SUBJECT: BYLAW CONSIDERED EARLIER AT PUBLIC HEARING

The following Bylaw was considered at the Public Hearing held earlier this evening, and is now available for third reading, if the Public Hearing was concluded and no new information is required:

- 1) Zoning Amendment Bylaw No. 4024 for 580 Nicola Avenue

Council policy requires that the Corporate Office bring the availability of this Bylaw for third reading to the attention of the Council at this time. Council may now decide whether it wishes to give third reading immediately or delay it until the next meeting, so that any representations made at the Hearing can be further considered.

C. Deakin

Carolyn Deakin, CMC
Assistant Corporate Officer

/se

A Bylaw to amend "Fees and Charges Bylaw, 2015, No. 3892" related to Animal Control.

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

Citation

1. This Bylaw may be cited for all purposes as "Fees and Charges Bylaw, 2015, No. 3892, Amendment Bylaw, 2017, No. 4021".

Administration

2. That the "Fees and Charges Bylaw, 2006, No. 3540", be amended by inserting a new Schedule "M", that is attached hereto and forms part of this Bylaw.

Read a first time by the Municipal Council this 13th day of June, 2017.

Read a second time by the Municipal Council this 13th day of June, 2017.

Read a third time by the Municipal Council this 13th day of June, 2017.

Rescinded third reading by the Municipal Council this 27th day of June, 2017.

Re-read third reading by the Municipal Council this 27th day of June, 2017.

Mayor

Assistant Corporate Officer

SCHEDULE "M"
Animal Control Bylaw
Fees & Charges

Dog Licence Fees		
	Paid by February 1	Paid after February 1
Dog less than six months of age at application	No charge	No charge
Spayed or neutered Dog	\$32.00	\$47.00
Intact Dog	\$80.00	\$95.00
Certified Guide/Assistance Dog	No charge	No charge
Aggressive Dog	\$95.00	\$95.00
Dangerous Dog	\$500.00	\$500.00
Kennel Licence	\$100.00	\$100.00
Lost tag replacement	No charge	No charge
Transfer of valid dog licence	No charge	No charge

Note: Early discount rates apply to: a) newly-acquired Dogs if licensed within one month of acquisition; b) newly-arrived Dogs if licensed within one month of arrival; c) Dogs that have attained the age of six months within one month of application.

Impoundment Fees		
	First	Subsequent
Licensed Dog	\$75.00	\$100.00
Unlicensed Dog	\$150.00	\$200.00
Aggressive Dog	\$250.00	\$500.00
Dangerous Dog	\$500.00	\$1000.00
Cat	\$50.00	\$100.00
Other Animal	\$50.00	\$100.00

Daily Board Fees	
Licensed Dog	\$20.00
Unlicensed Dog	\$25.00
Aggressive Dog	\$30.00
Dangerous Dog	\$30.00
Cat	\$10.00
Other Animal	\$25.00

Adoption Fees	
Mature Dog	\$200.00
Puppy	\$250.00
Senior Dog	\$150.00
Cat	\$110.00
Kitten	\$135.00
Other Animal	\$50.00

Note: Impoundment, Daily Board, and Adoption Fees are subject to G.S.T.

A Bylaw to regulate and prohibit the keeping of Animals and to provide for the licencing, seizure, and impoundment of animals.

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

Citation

1. This Bylaw may be cited for all purposes as “Animal Control Bylaw, 2017, No. 3990”.

Definitions

2. In this Bylaw, unless the context otherwise requires, each of the following words has the meaning set out below:

Aggressive Dog means a Dog:

- a) that has, without provocation, bitten, inflicted a minor injury or assaulted, pursued or harassed a person or another animal or has demonstrated a propensity, tendency or disposition to do so; or
- b) that the Animal Control Officer has reasonable grounds to believe is likely to cause injury to a human or another animal.

Animal Control Officer means a person authorized to administer and enforce this Bylaw and includes:

- a) a Bylaw Enforcement Officer;
- b) the person appointed by Council to be the Bylaw Services Manager; and
- c) any person appointed by resolution under section 4.1(b) of this Bylaw.

At Large means:

- a) an animal that is not on the premises of its Owner and is not under the care and control of its Owner; or
- b) in the case of a Dog, a Dog that is not on the premises of its Owner and is either not secured on a Leash to its Owner or is not under the care and control of its Owner while in an Off Leash Area.

BC SPCA means the British Columbia Society for the Prevention of Cruelty to Animals.

Bylaw Services Manager means the person appointed as Bylaw Services Manager or their designate

Cat means any animal of the species *felis catus*.

City means the lands within the municipal boundaries of the City of Port Coquitlam, or the Corporation of the City of Port Coquitlam, as the context requires.

Council means the municipal council of the City.

Dangerous Dog means a Dangerous Dog as defined in the *Community Charter*.

Dog means any animal of the species *canis familiaris*.

Domestic Animal means any animal tamed and kept as a domestic pet, and includes a Dog or Cat but does not include a Farm Animal.

Dwelling Unit means a single-family dwelling, a townhouse, a condominium, or an apartment.

Enclosure means a fence or structure at least 1.8 m in height, enclosed on all sides, lockable, and suitable to confine an Aggressive Dog or Dangerous Dog and prevent the entry of young children or Dogs.

Farm Animal means any cattle, horse, sheep, goat, swine, donkey, mule, llama, fowl or poultry, pigeon, rabbit, hare, mink, or otter, and includes without limitation any other animal raised for food or for the use of humans, but does not include bees.

Kennel means a parcel of land on which four or more Dogs are kept.

Leash means a strap or cord of sufficient strength and design to restrain a Dog.

Minor Injury means a physical injury to a person or Domestic Animal that consists of pinches, minor localized bruising, scratches, or minor lacerations.

Muzzled means wearing a device that humanely secures the mouth of a Dog so as to prevent the Dog from biting.

Neutered Male Dog means any Dog of the male sex certified by a Veterinarian as unable to reproduce.

Off Leash Area means an area designated by the Director of Engineering & Public Works in which a Dog may be present without being secured by a Leash to a person.

Owner means any person who owns, keeps, harbours, or has in his or her possession or custody a Domestic Animal or Farm Animal, and includes any person allowing a Domestic Animal to remain about his or her house or premises.

Permanent Identification means identification for a Domestic Animal or Farm Animal in the form of a visible tattoo or a microchip that contains the contact information of the Owner.

Pound means the premises, including land and buildings where animals impounded or received under this Bylaw are to be kept.

Poundkeeper means the person appointed from time to time under this Bylaw for the purpose of operating the Pound and enforcing and carrying out provisions of this Bylaw related to the impoundment of Dogs, other Domestic Animals, and Farm Animals.

Spayed Female Dog means any Dog of the female sex certified by a Veterinarian as unable to reproduce.

Veterinarian means a certified member in good standing of the Canadian Veterinary Association.

3. ESTABLISHMENT OF POUND

The Council may by resolution from time to time designate premises, either within the City or within another municipality, as the City's Pound.

4. APPOINTMENT OF POUNDKEEPER AND ANIMAL CONTROL OFFICERS

- 1) The Council may by resolution from time to time appoint:
 - a) a Poundkeeper to operate and maintain the Pound for and on behalf of the City; and
 - b) persons to administer and enforce this Bylaw.
- 2) The Council may enter into an agreement with the Poundkeeper for the provision of poundkeeping and related services.

5. POWERS OF POUNDKEEPER

- 1) The Poundkeeper has the following powers under this Bylaw:

- a) to employ such employees and agents as the Poundkeeper deems necessary to enable it to carry out its powers and duties pursuant to this Bylaw;
- b) to appoint employees or agents for the purpose of fulfilling the requirements of this Bylaw;
- c) to take into impoundment any Domestic Animal or Farm Animal found in a place or in such circumstances as to constitute a violation of this Bylaw;
- d) to retain any impounded Domestic Animal or Farm Animal for the prescribed period unless the Domestic Animal or Farm Animal is sooner claimed by its Owner in accordance with this Bylaw;
- e) where an impounded Domestic Animal remains unclaimed by its Owner for more than the prescribed period, and provided the Domestic Animal is not an Aggressive Dog or a Dangerous Dog, to offer the Domestic Animal to the general public for adoption;
- f) to issue Dog licences and to assess, levy and collect all fees, fines, charges and other amount prescribed by this Bylaw; and
- g) to administer and enforce the provisions of this Bylaw related to poundkeeping.

6. FEES AND CHARGES

The scale of fees and charges applicable to services provided under this Bylaw is set out in the Fees & Charges Bylaw No. 3892, as amended from time to time.

7. POWERS OF ANIMAL CONTROL OFFICER

- 1) Pursuant to section 16 of the *Community Charter*, an Animal Control Officer may at all reasonable times enter on and inspect private property within the City in order to ascertain whether the provisions of this Bylaw are being observed.
- 2) Where the Animal Control Officer identifies a Dog that is not licensed as required by this Bylaw, the Animal Control Officer may impound the Dog or exercise any other authority granted to the Animal Control Officer by this Bylaw.
- 3) An Animal Control Officer or a police officer may, on behalf of the City, exercise the authorities in the *Community Charter* regarding Dangerous Dogs.

- 4) Where an Animal Control Officer determines that a Dog is an Aggressive Dog or a Dangerous Dog, the Animal Control Officer may by written notice direct the Owner to comply with the requirements of this Bylaw regarding Aggressive Dogs or Dangerous Dogs.

8. CONTROL OF DOGS

- 1) Every Owner of a Dog shall prevent the Dog from being or running At Large.
- 2) Every Owner of a Dog shall prevent the Dog, whether on a Leash or otherwise, from trespassing upon private property.
- 3) Every Owner of a Dog shall immediately take steps to remove excrement left or deposited by the Dog and dispose of the excrement in a lawful and sanitary manner.
- 4) Every Owner of a female Dog in heat shall confine the Dog within the Owner's premises, within premises under the Owner's possession and control, or within an Enclosure on the Owner's property.
- 5) No person may cause, permit, or allow an animal to be confined in an enclosed space, including a motor vehicle or boat, unless there is adequate ventilation.

9. OFF-LEASH AREAS

- 1) Every person who utilizes an Off Leash Area for their Dog shall comply with the requirements of this Bylaw and with the applicable regulations established and posted by the City at the Off Leash Area.
- 2) When in an Off Leash Area, a Dog shall at all times be under the care and control of a person responsible for the Dog(s).
- 3) No person shall at any time have custody of more than three (3) Dogs in an Off Leash Area.
- 4) An Owner of a Dog shall maintain visual contact with the Dog at all times when the Dog is in an Off Leash Area.
- 5) No Owner shall permit a female Dog that is in heat to be in an Off Leash Area.
- 6) No Owner shall permit an Aggressive Dog or a Dangerous Dog to be in an Off Leash Area.

- 7) If a Dog displays aggressive behaviour toward a person or another Dog while in an Off Leash Area, the Owner of the Dog shall immediately secure the Dog to a Leash and remove the Dog from the Off Leash Area.
- 8) The Animal Control Officer may impound from an Off Leash Area any Dog that is not under the care and control of its Owner.

10. AGGRESSIVE DOGS

- 1) If an Animal Control Officer determines that a Dog by its behaviour or temperament is an Aggressive Dog as defined in this Bylaw, the Animal Control Officer may issue a notice of that determination to the Owner of the Dog.
- 2) Upon receipt of a notice under section 10.1, the Owner of the Dog shall comply with the provisions of this Bylaw regarding Aggressive Dogs set out in Section 10, clauses 3) to 10).
- 3) Every Owner of an Aggressive Dog shall, within 14 days of receipt of a notice under Section 10. 1), cause the Aggressive Dog to be marked with Permanent Identification by a Veterinarian, and shall immediately forward the corresponding identification information to the Animal Control Officer prior to a licence being issued for that Aggressive Dog.
- 4) Every Owner of an Aggressive Dog shall, at all times while the Dog is on the premises owned or controlled by such person, keep the Dog securely confined either indoors, or outdoors in an Enclosure that is kept locked at all times except when the Dog is being placed in or taken from the Enclosure
- 5) No Owner of an Aggressive Dog shall permit or allow the Dog to be on any highway or in any public place or any other place that is not owned or controlled by that person, unless the Dog is secured to a responsible adult on a non-retractable Leash that is no more than 1.2 m in length.
- 6) No Owner of an Aggressive Dog shall permit the Aggressive Dog to be in any area designated by the City as an Off Leash Area.
- 7) No person shall keep or own any Aggressive Dog within the City unless the Dog is kept sufficiently secured so as to prevent it from endangering the safety of any person or other animal.
- 8) Every person who owns, keeps, or has custody or control of an Aggressive Dog shall immediately notify an Animal Control Officer, the Poundkeeper, or a police officer when that Dog is At Large.

- 9) Every Owner of an Aggressive Dog shall notify the Animal Control Officer in writing within three days should the Aggressive Dog pass away, be sold, transferred, or gifted.
- 10) Every Owner of an Aggressive Dog who transfers ownership of the Aggressive Dog to another person shall provide the recipient with copies of all notices received under this Bylaw.

Aggressive Dogs requiring Muzzling

- 11) If an Animal Control Officer determines that a Dog is an Aggressive Dog that has without provocation, bitten, inflicted minor injury, assaulted, pursued or harassed a person or another animal on more than one occasion; or believes the circumstances warrant, the Animal Control Officer may issue a notice that the Dog, in addition to all other requirements applicable to Aggressive Dogs, shall be muzzled whenever the Dog is in a public place.
- 12) No Owner of an Aggressive Dog for which a notice under Section 10, clause 11 has been issued, may allow that Aggressive Dog to be un-muzzled in a public place.

Applications to be Relieved from Aggressive Dog Requirements

- 13) The Owner of an Aggressive Dog may, no sooner than 12 months after receipt of a notice under Section 10, clause 1) or clause 11) of this Bylaw, apply in writing to the Animal Control Officer for relief from one or more of the conditions of this Bylaw applicable to the keeping of Aggressive Dogs.
- 14) Upon receipt of a written application under Section 10, clause 13), the Animal Control Officer or Bylaw Services Manager may, having regard to the circumstances, grant relief from one or more of the conditions of this Bylaw applicable to the keeping of Aggressive Dogs, provided that:
 - a) there have been no further incidents of aggression by the Dog in the period since the issuance of a notice under section 10.1 or section 10.11 of this Bylaw;
 - b) the Dog has not, in the same period, given the Animal Control Officer any grounds to believe that the Dog is likely to cause injury to an animal or a human; and

- c) proof and documentation is provided that the Owner and the Dog have successfully completed a course by a recognized and accredited institution or trainer to address the Dog's aggressive behaviour.
- 15) If a Dog for which relief has been granted pursuant to section 10.13 is involved in a subsequent incident that qualifies it as an Aggressive Dog, and a corresponding notice is issued by the Animal Control Officer, no further relief shall be granted from the conditions of this Bylaw applicable to the keeping of Aggressive Dogs.

11. DANGEROUS DOGS

- 1) If an Animal Control Officer determines that a Dog by its behaviour or temperament qualifies as a Dangerous Dog, the Animal Control Officer may, in addition to any action taken under the *Community Charter*, issue notice of that determination to the Owner of the Dog.
- 2) Upon receipt of a notice under section 11.1, the Owner of a Dangerous Dog shall comply with the provisions of this Bylaw regarding Dangerous Dogs.
- 3) Every Owner of a Dangerous Dog shall post a clearly visible sign in the form shown as Schedule A at all points of entry onto any premises where the Dangerous Dog is being kept, temporarily or permanently, and ensure that the signs so posted are maintained in a legible condition.
- 4) On the first day that City Hall is open for business:
 - a) after a notice has been issued regarding a Dangerous Dog;
 - b) after a person becomes the Owner of a Dangerous Dog; or
 - c) after an Owner requests the release of a Dangerous Dog in accordance with an order of the court;
 - d) the Owner of the Dangerous Dog shall attend at City Hall and pay the annual licence fee for the Dangerous Dog and have the Dangerous Dog photographed by the Animal Control Officer, who shall retain the photograph at City Hall for identification purposes.
- 5) Every Owner of a Dangerous Dog shall notify the Animal Control Officer in writing within three (3) days should the Dangerous Dog pass away, be moved, sold, gifted or transferred to another person.
- 6) Every Owner of a Dangerous Dog who transfers ownership of a Dangerous Dog to another person, shall provide the recipient with copies of all notices received under this Bylaw.

- 7) Every Owner of a Dangerous Dog shall, within three (3) days of receipt of a notice under section 11.1 of this Bylaw, cause the Dangerous Dog to be marked with Permanent Identification by a Veterinarian, and shall immediately forward the corresponding identification information to the Animal Control Officer prior to a licence being issued for that Dangerous Dog.
- 8) Every Owner of a Dangerous Dog shall, at all times while the Dog is on the premises owned or controlled by the Owner, keep the Dog securely confined either indoors, or outdoors in an Enclosure that is kept locked at all times except when the Dog is being placed in or taken from the Enclosure.
- 9) No Owner of a Dangerous Dog shall permit or allow the Dog to be on any highway or in any public place or any other place that is not owned or controlled by that person, unless the Dog is muzzled and secured to a responsible adult on a non-retractable Leash that is no more than 1.2 m in length.
- 10) The Owner of a Dangerous Dog shall ensure that the Dog does not:
 - a) chase, injure or bite a person;
 - b) chase, injure or bite a Domestic Animal or a Farm Animal;
 - c) run or be At Large; or
 - d) damage private or public property.
- 11) The Owner of a Dog that is seized by the Animal Control Officer as a Dangerous Dog pursuant to the Community Charter and held in custody by the City pending an application for a destruction order shall pay the impoundment and daily board fees established and prescribed by this Bylaw.
- 12) If an application by the City pursuant to the Community Charter does not result in the granting of a destruction order for a Dangerous Dog, and custody of the Dangerous Dog is returned to a person, that person shall immediately comply with the provisions of this Bylaw regarding Dangerous Dogs.
- 13) A Dangerous Dog shall not be released to its Owner until the Owner has paid all fees incurred in relation to the Dangerous Dog and the Animal Control Officer has verified compliance with sections 11.4 and 11.7 of this Bylaw.
- 14) No person who has not attained the age of eighteen (18) years shall possess or have custody of a Dangerous Dog while the Dog is off the property of its Owner.
- 15) Every person who owns, keeps, or has custody or control of a Dangerous Dog shall immediately notify an Animal Control Officer, the Poundkeeper, or a police officer when that Dog is At Large.

- 16) No Owner of a Dangerous Dog shall permit the Dog to be in any area designated by the City as an Off Leash Area.

12. LICENSING OF DOGS

- 1) No person shall own, keep, or possess within the City any Dog over the age of six (6) months unless a current licence has been issued for the Dog pursuant to this Bylaw.
- 2) No Dog licence shall be issued to any person who has not attained the full age of 18 years.
- 3) Every Owner of a Dog shall, on or before February 1st of each year, or as soon thereafter as such Dog attains the age of six months, apply to the City or the Poundkeeper to license the Dog for that calendar year.
- 4) Every Owner of a Dog shall, within 31 days of acquiring the Dog or within thirty-one (31) days of the Owner having established residence in the City, apply to the City or the Poundkeeper to license the Dog for that calendar year.
- 5) The City shall maintain a record of each Dog licence issued, and for the purpose of identification, such record shall include: the name of the Owner; the address of the Owner; phone number of the Owner and a general description of the Dog including the sex, colour, breed, if known, and the name given to the Dog by the Owner.
- 6) Except as otherwise provided by this Bylaw, every application for a licence shall be accompanied by a licence fee as prescribed by the Fees & Charges Bylaw No. 3892 as amended from time to time.
- 7) Where the Owner of a Dog that is licensed under this Bylaw sells, gives away, or otherwise disposes of the Dog, and ceases to be the Owner of the Dog, the licence for that Dog is automatically cancelled unless the licence is transferred to a new Owner as provided by this Bylaw.
- 8) An Owner who acquires a licensed Dog from another Owner or who moves to the City with a licensed Dog from another jurisdiction and who applies to license the Dog under this Bylaw may have the licence fee waived upon surrender of the Dog's licence tag for the same year issued by another jurisdiction or to a previous owner. The new licence shall expire at the end of the current calendar year as provided in this Bylaw.

- 9) Every person applying for a licence for a Neutered Male Dog or Spayed Female Dog shall present to the City a certificate in writing from a Veterinarian certifying that the Dog is unable to reproduce.
- 10) Every person who has obtained a licence for an unneutered male Dog or unspayed female Dog may, before the expiration of the licence period and within six months of the purchase of the licence, present to the City a certificate from a Veterinarian certifying that the Dog is unable to reproduce, in which case the Owner shall be entitled to a refund of the difference between the fee charged for a spayed or neutered Dog and the fee charged for a Dog which is not spayed or neutered.
- 11) Every licence issued pursuant to this Bylaw shall expire on December 31st of the year of issue.
- 12) The City shall issue a licence tag with serial number for each Dog licensed under this Bylaw.
- 13) Every Owner of a licensed Dog shall cause the Dog to wear around its neck a suitable collar to which the licence tag shall be attached.
- 14) Section 12, clause 1) of this Bylaw does not apply to the Poundkeeper, an Animal Control Officer, or a police officer during the performance of his or her duties.

13. KENNELS

- 1) The use of land or buildings or other premises as a Kennel is subject to the provisions of the City's current Zoning Bylaw, as amended from time to time.
- 2) No owner, tenant or occupier of residential property shall keep or permit to be kept more than (3) three Dogs in or at an individual Dwelling Unit.
- 3) No person shall operate a Kennel within the City unless that person has applied for and received from the City a licence for that purpose.
- 4) Before issuing a Kennel licence to an applicant the City may request an inspection report from the branch of the BC SPCA having jurisdiction within the City.
- 5) If the premises that are the subject of the Kennel licence application are reported by the BC SPCA to be unsuitable for the operation of a Kennel, the Kennel licence application may be refused.

- 6) In addition to the provisions of this Bylaw, Kennels operating on a commercial basis are subject to the provisions of the City's current Business Bylaw, as amended from time to time.

14. IMPOUNDMENT OF DOGS

- 1) Any person, including the Poundkeeper, an Animal Control Officer and a police officer, may seize any Dog found At Large in the City.
- 2) Any person who seizes a Dog pursuant to the preceding section shall as soon as possible deliver such Dog to the Poundkeeper for impoundment.
- 3) The Poundkeeper, an Animal Control Officer and a police officer may seize any Dog over the age of six (6) months that does not have a current licence.
- 4) A Dog is deemed to be impounded as soon as it is seized by the Poundkeeper, an Animal Control Officer or a police officer and all related fees in this Bylaw apply to such impoundment.
- 5) If an impounded Dog is not reclaimed by its Owner within 96 hours of its impoundment, the Dog becomes the property of the City, and in that case the City may:
 - a) offer the Dog to the public for adoption if the Dog is not an Aggressive Dog or a Dangerous Dog;
 - b) transfer the Dog to a suitable animal welfare organization; or
 - c) have the Dog humanely euthanized.
- 6) The Owner of any Dog impounded under this Bylaw may reclaim his or her Dog upon application to the Poundkeeper and upon proof of Ownership and upon payment of the licence fee for the current year and the fees imposed and expenses incurred in impounding and maintaining such Dog, as provided in the Fees & Charges Bylaw No. 3892, as amended from time to time.
- 7) Section 14.6 does not apply to Dangerous Dogs.

15. FARM ANIMALS

- 1) No person shall keep a Farm Animal in any residential zone.
- 2) No person shall allow any Farm Animal to be At Large or on unfenced land and not securely tethered or contained within the City.

- 3) The Poundkeeper and an Animal Control Officer may seize and impound any Farm Animal found At Large or on unfenced land and not securely tethered or contained within the City.
- 4) The Owner of the Farm Animal may redeem the animal upon proof of Ownership and by paying the charges prescribed in the Fees & Charges Bylaw No. 3892 together with any additional expenses incurred by the Poundkeeper in the apprehension or care of such animal.
- 5) Notwithstanding any charges and additional expenses imposed, should any Farm Animal not be reclaimed at the end of the 96-hour period, it shall be lawful for the Poundkeeper to cause such animal to be sold or humanely euthanized, and after deducting his or her own charges if any and the costs of any such sale, the Poundkeeper shall pay any surplus to the Owner, provided that if the Owner is unknown the Poundkeeper shall pay the surplus to the City.

16. OTHER DOMESTIC ANIMALS

- 1) No person shall keep:
 - a) any venomous snakes;
 - b) more than four non-venomous snakes; or
 - c) more than four rodents, including rats and mice;

in any household or on any parcel of land in the City other than on premises licensed as a pet shop or on school premises.
- 2) An Animal Control Officer or a police officer may seize any Domestic Animal At Large other than a spayed or neutered Cat.
- 3) The provisions of this Bylaw and of the Fees & Charges Bylaw No. 3892 regarding impoundment of Dogs also apply to the impoundment of Domestic Animals, except that a fee that is specific to the type of Domestic Animal impounded prevails over a fee charged to a Dog.

17. BEEKEEPING

- 1) The use of land, buildings or other premises for beekeeping is subject to the provisions of the Zoning Bylaw No. 3630, as amended from time to time.
- 2) No person shall keep bees on their property except in an apiary registered under the *Bee Act* as amended from time to time.

- 3) Every person who owns, possesses or keeps bees and every person on whose property bees are kept shall:
 - a) provide an adequate water source to bees;
 - b) maintain the bees in such a condition so as to reasonably prevent undue swarming or aggressive behaviour; and
 - c) maintain the beehives so as to deter and be inaccessible to wildlife.

18. OFFENCE

- 1) Any person who contravenes any provision of this Bylaw commits an offence and shall be liable upon conviction to a fine of not more than \$10,000 and not less than \$200 plus any other penalty or order that may be imposed pursuant to the *Community Charter* or the *Offence Act*, including an order to pay the cost of prosecution.
- 2) Each day that a contravention of this Bylaw continues shall constitute a separate offence.

19. NOTICE

- 1) A notice that was issued under section 15 of Animal Control Bylaw, 2009, No. 3670 in relation to a Dog is deemed to be a notice under section 10.1 and a notice under section 10.11 of this Bylaw for that Dog.

20. REPEAL

- 1) The “Animal Control Bylaw, 2009, No. 3670” and the “City of Port Coquitlam Public Health Bylaw, 1969, No. 908” are repealed.

Read a first time by the Municipal Council this 13th day of June, 2017.

Read a second time by the Municipal Council this 13th day of June, 2017.

Read a third time by the Municipal Council this 13th day of June, 2017.

Adopted by the Municipal Council of the Corporation of the City of Port Coquitlam this 27th day of June, 2017.

Mayor

Corporate Officer



Dangerous Dog On Premises

*A Bylaw to amend the Bylaw Notice Enforcement Bylaw to
include updated penalties for animal control.*

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

Citation

1. This Bylaw may be cited for all purposes as “Bylaw Notice Enforcement Bylaw, No. 3814, 2013, Amendment Bylaw, 2017, No. 4019”.

Administration

2. That the Bylaw Notice Enforcement Bylaw No. 3814, 2013 be amended by removing the existing Schedule A for the current Animal Control Bylaw and replacing it with the Schedule A for Animal Control Bylaw No. 3990 attached hereto and forming part of this Bylaw.

Read a first time by the Municipal Council this 13th day of June, 2017.

Read a second time by the Municipal Council this 13th day of June, 2017.

Read a third time by the Municipal Council this 13th day of June, 2017.

Adopted by the Municipal Council of the Corporation of the City of Port Coquitlam this 27th day of June, 2017.

Mayor

Assistant Corporate Officer

Designated Bylaw Contraventions and Penalties

Animal Control Bylaw No. 3990

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
DESCRIPTION	SECTION NO IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT (where Compliance Agreement Entered in Accordance With section 8(a)(v) of this bylaw)
Dog At Large	8.1	100.00	150.00	n/a
Failure to Remove Excrement	8.3	100.00	150.00	n/a
Unconfined Dog in Heat	8.4	100.00	150.00	n/a
Confined Animal/Inadequate Ventilation	8.5	100.00	150.00	n/a
More Than Three Dogs in Off Leash Area	9.3	100.00	150.00	n/a
Fail to Secure Dog in Off Leash Area	9.7	100.00	150.00	n/a
Fail to Provide Identification of Aggressive Dog	10.3	200.00	300.00	50%
Aggressive Dog Not Secured	10.4	N/A	500.00	n/a
Aggressive Dog At Large	10.5	N/A	500.00	n/a
Aggressive Dog in Off Leash Area	10.6	N/A	500.00	n/a
Fail to Report Aggressive Dog At Large	10.8	N/A	500.00	n/a
Fail to Report Transfer of Aggressive Dog	10.9	N/A	500.00	n/a
Fail to Post/Maintain Dangerous Dog Sign	11.3	N/A	500.00	n/a

Designated Bylaw Contraventions and Penalties Cont'd

Animal Control Bylaw No. 3990

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
DESCRIPTION	SECTION NO IN BYLAW	DISCOUNTED PENALTY IN \$ (within 14 days)	FULL PENALTY IN \$ (after 14 days)	COMPLIANCE AGREEMENT DISCOUNT (where Compliance Agreement Entered in Accordance With section 8(a)(v) of this bylaw)
Fail to Report Transfer of Dangerous Dog	11.6	N/A	500.00	n/a
Fail to Mark Dangerous Dog With Identification	11.7	N/A	500.00	n/a
Dangerous Dog Not Secured	11.8	N/A	500.00	n/a
Dangerous Dog At Large	11.9	N/A	500.00	n/a
Dangerous Dog With Minor	11.14	N/A	500.00	n/a
Fail to Report Dangerous Dog At Large	11.15	N/A	500.00	n/a
Dangerous Dog in Off Leash Area	11.16	N/A	500.00	n/a
Unlicensed Dog	12.1	100.00	150.00	50%
No Licence Tag	12.3	50.00	75.00	50%
More Than Three Dogs	13.2	100.00	150.00	50%
Unpermitted Kennel	13.3	100.00	150.00	n/a
Farm Animal in a Residential Zone	15.1	100.00	150.00	50%
Farm Animal At Large	15.2	100.00	150.00	n/a
Keep Venomous Snake	16.1 (a)	200.00	300.00	n/a
Keep More Than Four Snakes	16.1 (b)	100.00	150.00	50%
Keep More Than Four Rodents	16.1 (c)	100.00	150.00	50%

A bylaw to amend the Ticket Information Utilization Bylaw to update the fines related to Animal Control.

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

Citation

1. This Bylaw may be cited for all purposes as "Ticket Information Utilization Bylaw, 1992, No. 2743, Amendment Bylaw, 2017, No. 4020."

Administration

2. That the Municipal Ticket Information Bylaw No. 2743 be amended by removing Schedule 17 and replacing it with Schedule 17, attached hereto and forming part of this Bylaw.

Read a first time by the Municipal Council this 13th day of June, 2017.

Read a second time by the Municipal Council this 13th day of June, 2017.

Read a third time by the Municipal Council this 13th day of June, 2017.

Adopted by the Municipal Council of the Corporation of the City of Port Coquitlam this 27th day of June, 2017.

Mayor

Assistant Corporate Officer

BYLAW NO. 2743

SCHEDULE 17

Animal Control Bylaw No. 3900

SECTION

FINE

FINE
(If paid within 30
Days of Service)

Dog At Large	8.1	150.00	100.00
Failure to Remove Excrement	8.3	150.00	100.00
Unconfined Dog in Heat	8.4	150.00	100.00
Confined Animal/Inadequate Ventilation	8.5	150.00	100.00
More Than Three Dogs in Off Leash Area	9.3	150.00	100.00
Fail to Secure Dog in Off Leash Area	9.7	150.00	100.00
Fail to Provide Identification of Aggressive Dog	10.3	300.00	200.00
Aggressive Dog Not Secured	10.4	500.00	N/A
Aggressive Dog At Large	10.5	500.00	N/A
Aggressive Dog in Off Leash Area	10.6	500.00	N/A
Fail to Report Aggressive Dog At Large	10.8	500.00	N/A
Fail to Report Transfer of Aggressive Dog	10.9	500.00	N/A
Fail to Post/Maintain Dangerous Dog Sign	11.3	500.00	N/A
Fail to Report Transfer of Dangerous Dog	11.6	500.00	N/A
Fail to Mark Dangerous Dog With Identification	11.7	500.00	N/A
Dangerous Dog Not Secured	11.8	500.00	N/A
Dangerous Dog At Large	11.9	500.00	N/A
Dangerous Dog With Minor	11.14	500.00	N/A
Fail to Report Dangerous Dog At Large	11.15	500.00	N/A
Dangerous Dog in Off Leash Area	11.16	500.00	N/A

BYLAW NO. 2743

SCHEDULE 17 CONTINUED

Animal Control Bylaw No. 3900 **SECTION** **FINE** **FINE**
(If paid within 30
Days of Service)

Unlicensed Dog	12.1	150.00	100.00
No Licence Tag	12.3	75.00	50.00
More Than Three Dogs	13.2	150.00	100.00
Unpermitted Kennel	13.3	150.00	100.00
Farm Animal in Residential Zone	15.1	150.00	100.00
Farm Animal At Large	15.2	150.00	100.00
Keep Venomous Snake	16.1 (a)	300.00	200.00
Keep More Than Four Snakes	16.1 (b)	150.00	100.00
Keep More Than Four Rodents	16.1 (c)	150.00	100.00

A bylaw to amend "Fire & Emergency Services Bylaw, 2014, No.3880".

The Council of the Corporation of the City of Port Coquitlam enacts as follows:

Citation

1. This Bylaw may be cited for all purposes as "Fire & Emergency Services Bylaw, 2014, No. 3880, Amendment Bylaw, 2017, No. 4025".

Administration

2. The Fire & Emergency Services Bylaw is amended by deleting "Schedule A – Table of Occupancy and Frequency of Inspections" and replacing it with the "Schedule A – Table of Occupancy and Frequency of Inspections" attached hereto and forming part of this Bylaw.

Read a first time by the Municipal Council this 13th day of July, 2017.

Read a second time by the Municipal Council this 13th day of July, 2017.

Read a third time by the Municipal Council this 13th day of July, 2017.

Adopted by the Municipal Council of the Corporation of the City of Port Coquitlam this 27th day of June, 2017.

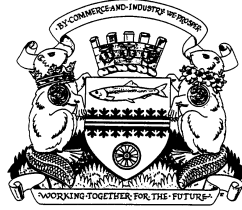
Mayor

Corporate Officer

Schedule A

TABLE OF OCCUPANCY & FREQUENCY OF INSPECTIONS

Occupancy Class	Description	Sprinklered	Non-sprinklered
A-1	Assembly Occupancies Performing Arts	Every 24 months	Annually
A-2	Assembly Occupancies Art Galleries, Libraries, Courtrooms	Every 24 months	Annually
A-2	Assembly Occupancies Churches	Every 24 months	Annually
A-2	Assembly Occupancies Schools	Every 24 months	Annually
A-2	Assembly Occupancies Restaurants, Community Halls	Annually	Annually
A-3	Assembly Occupancies Arena, Swimming Pools	Annually	Annually
B-1	Institutional Occupancies, with detention or restricted facilities, Jails etc.	Every 24 months	Annually
B-2	Institutional Occupancies, Requiring special treatment - Hospitals	Annually	Every 6 Months
B-2	Institutional Occupancies, Requiring special treatment - Rest Homes, Group Homes	Annually	Every 6 Months
B-3	Institutional Occupancies, Assisted/ supportive Living Facilities, Group Homes, Nursing Homes without treatment	Annually (includes converted SFD)	Annually
C	Apartments, Hotels, Motels, Rooming Houses, Licenced Guest Houses	Every 24 months	Annually
D	Business Occupancies and Professional Services, Banks, Offices	Every 24 months	Every 24 months
E	Mercantile Occupancies, Retailers	Every 24 months	Every 24 months
F-1	Occupancies with High Hazard and Flammable Materials	Annually	Annually
F-2	Industrial with Medium Hazard Content	Every 24 months	Annually
F-3	Industrial Occupancies with Low Hazard	Every 24 months	Annually



**THE CORPORATION OF THE
CITY OF PORT COQUITLAM**

DRAFT RESOLUTION

“That Councillor _____ be appointed as Acting, Acting Mayor from July 28 to 31, 2017, inclusive.”



REPORT TO COUNCIL

DATE: June 20, 2017

TO: Mayor and Councillors

FROM: Karen Grommada, Director of Finance

SUBJECT: 2016 STATEMENT OF FINANCIAL INFORMATION AND ANNUAL REPORT

EXECUTIVE SUMMARY:

Legislation requires the City to yearly prepare a Statement of Financial Information (SOFI) and an Annual Report. The SOFI contains the City's Financial Statements, as well as additional disclosure on payments to suppliers, remuneration, benefits and expenses paid to employees and members of Council, and severances for exempt employees. The Annual Report includes the City's accomplishments, activities and financial results for the past year and goals for the upcoming year.

RECOMMENDATIONS:

1. That the City's 2016 Statement of Financial Information be approved by Council; and
2. That the City's 2016 Annual Report be received for information and considered by Council at the July 11 Council meeting.

BACKGROUND & COMMENTS:

Statement of Financial Information and Report on Council Remuneration

Section 168 of the *Community Charter* stipulates at least once a year a report must be prepared that separately lists Council remuneration, expenses, benefits and contracts. For the year ended December 31, 2016 there were no contracts between any members of Council and the City. Council remuneration, expenses and benefits have been reported as part of the City's 2016 Statement of Financial Information (SOFI).

Under the *Financial Information Act* and corresponding regulations the City is required to prepare a SOFI and have it approved by Council no later than June 30. The SOFI captures key elements from the audited financial statements such as the statement of assets and liabilities, and the statement of operations. The SOFI also provides additional disclosure on payments to suppliers, remuneration, benefits and expenses paid to employees and members of Council, and severances for exempt employees.

Annual Report

Section 98 of the *Community Charter* requires the City to publish an annual report detailing the City's accomplishments, activities and financial results for the past year and goals for the upcoming year, and for Council to consider the report and any public submissions or questions at a public meeting. The Annual Report will be presented at the June 27 Council meeting and considered by Council at the July 11 Council meeting.

The City of Port Coquitlam's 2016 Annual Report will be available on the City's website June 23rd for viewing and download. Copies will also be mailed to community stakeholders, community groups and neighbouring municipalities. Advertisements have been placed in the local newspaper advising the public of the City's annual reporting and opportunity to convey concerns, comments or questions to Council, by July 7, 2017.

The 2016 annual report highlights the City's ongoing efforts to improve customer service while also providing a snapshot of its activities and finances.

Entitled *Planning a Livable Community*, the report reflects the significant amount of time spent and wide variety of activities the City undertook in planning for the future in 2016, while reporting on its achievements in 2015, plans for the future, audited financial statements and statistical data.

Highlights of 2016 featured in the report include:

- Moving the Community Recreation Complex project forward by selecting Ventana Construction as the design-build partner and finalizing the design and funding strategy.
- Connecting Nicola Avenue, the long-awaited missing link in the Dominion Triangle road network.
- Continuing to update the Official Community Plan with a review of agricultural policies, housing options in established single family areas and the Downtown Action Plan.
- Completing the new Cultural Plan that will guide arts and cultural events, programs, services and facility operations over the next decade.
- Hiring four new police officers for the RCMP Uniformed Crime Reduction Unit to increase police visibility and cover crime hotspots.
- Holding a successful inaugural PoCo Grand Prix event featuring sport, family activities and entertainment and attracting more than 5000 spectators.

- Adopting a two-year capital plan that includes 14 km of road work, the new Community Recreation Complex, Centennial Pool upgrades and other projects.
- Introducing a Disaster Recovery Plan to help the community respond to unplanned incidents.
- Completing an emergency communications plan.

The 2016 Annual Report has three main sections:

- **Introductory Section** – This section includes a variety of information including messages from the Mayor and Chief Administrative Officer, a synopsis of the Corporate Strategic Plan, recognition of the volunteer and City staff contributions to the community, an economic snapshot, service highlights and key accomplishments for each City department and the RCMP.

The Introductory Section also includes a 2016 Letter of Transmittal from the City's Director of Finance, which verifies that the financial statements and related information in the 2016 Annual Report were prepared in accordance with Canadian Public Accounting Standards.

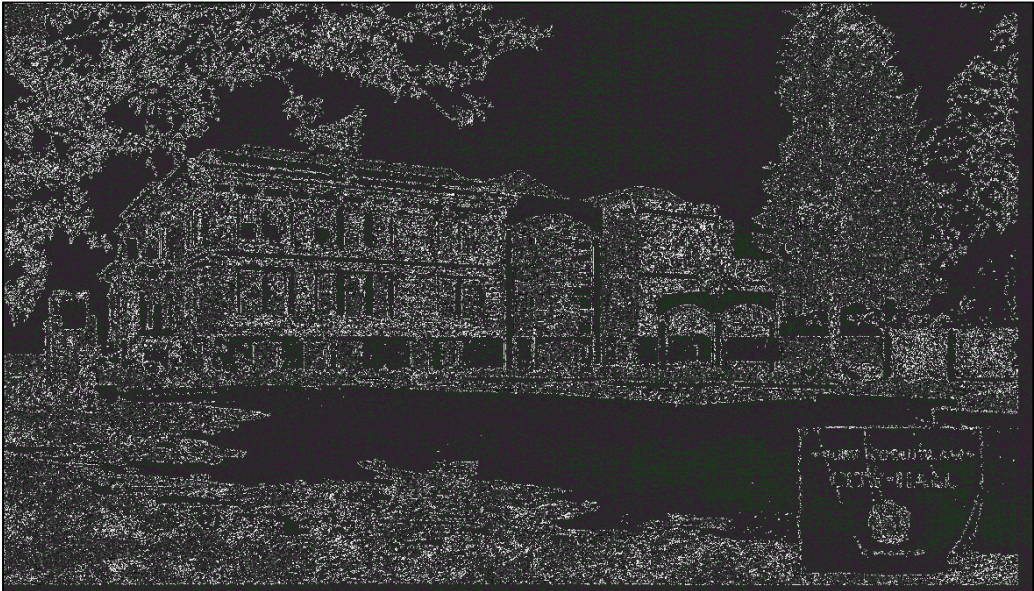
- **Financial Section** – This section includes a letter from the City's auditors that verifies that they have audited the Consolidated Financial Statements of the City of Port Coquitlam for the year ending December 31, 2016 and that these financial statements present fairly the consolidated financial position of the City in accordance with Canadian public sector accounting standards, and the audited financial statements.
- **Statistical Section** – This section provides comparative information on the City's finances, primarily in graphical form.

For eleven consecutive years, Port Coquitlam's comprehensive, easy-to-read Annual Reports have won awards from the Government Finance Officers Association (GFOA) of the United States and Canada. The 2016 report will be submitted to the GFOA for consideration for the Canadian Financial Reporting Award.

Karen Grommada, CPA, CMA
Director of Finance

Attachment: 1. 2016 Statement of Financial Information

2016 STATEMENT OF FINANCIAL INFORMATION



Port Coquitlam City Hall

STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9 (2), approves all the statements and schedules included in this Statement of Financial Information produced under the Financial Information Act.

Mayor Greg Moore

**Karen Grommada
Director of Finance**

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
2016 STATEMENT OF FINANCIAL INFORMATION
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**THE CORPORATION OF THE CITY OF PORT COQUITLAM
SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 5(4)**

This organization has not given any guarantees of indemnities under the Guarantees and Indemnities Regulation.

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
SCHEDULE OF ELECTED OFFICIALS REMUNERATION AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 6(2)(a)**

Benefits and other compensation includes acting pay, msp premiums, accidental death and disability premiums, extended health premiums, dental premiums, and group life insurance premiums.

Expenses includes travel expenses, memberships, registration fees and similar amounts paid directly to an elected official, or to a third party on behalf of the elected official, and which has not been included in Base Pay or Benefits and Other

Name	Position	Base	Benefits & Other Compensation	Expenses	Total
Moore, Greg	Mayor	\$ 92,270	\$ 14,013	\$ 3,602	\$ 109,884
Dupont, Laura	Councillor	36,105	3,646	9,141	48,892
Forrest, Michael	Councillor	36,105	3,646	5,020	44,771
Penner, Darrell	Councillor	36,105	3,646	6,429	46,180
Pollock, Glenn	Councillor	36,105	3,646	3,385	43,136
Washington, Dean	Councillor	36,105	5,752	1,020	42,878
West, Brad	Councillor	36,105	3,646	1,720	41,471
Total Section 6(2)(a)		\$ 308,902	\$ 37,993	\$ 30,318	\$ 377,213

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 6(2)(b)&(c)**

Base pay includes regular salaries or wages, vacation taken, sick time taken, banked regular time off taken, and payment of retroactive rate increases on regular salaries or wages.

Benefits and other compensation includes items such as maternity top-up, msp premiums, group life insurance premiums, overtime premiums, standby and callout premiums, acting pay, as well as payment of retroactive rate increase on overtime premiums, payout of vacation and overtime banks.

Benefits paid on behalf of employees that are neither taxable to the employee nor paid directly to the employee are excluded from this schedule.

Expenses includes travel expenses, memberships, tuition, registration fees and similar amounts paid directly to an employee, or to a third party on behalf of the employee, and which has not been included in Base Pay or Benefits and Other Compensation.

Section 6 (2)(b) Employees that exceed \$75,000

Name	Position	Base	Benefits & Other Compensation	Expenses	Total
Alderliesten, Nicolas	Firefighter - 4th year	90,492	7,262	57	97,811
Allan, Sean	Firefighter - 10th year	91,532	6,267	28	97,827
Allegretto, Rod	Firefighter - 10th year	93,110	2,787	-	95,897
Anderson, Bret	Firefighter - 10th year	94,678	4,191	-	98,869
Baranyai, Ted	Captain	97,280	16,557	54	113,892
Beckett, Stephen	Sewer Operator	66,285	12,515	1,403	80,204
Benson, Eric	Firefighter - 4th year	86,958	4,107	-	91,064
Biggar, Robyn	Records & FOIPPA Administrator	77,934	1,022	2,326	81,282
Bobick, James	Horticulture Supervisor	74,167	1,484	1,520	77,171
Bonas, Robert	Captain	112,870	2,967	57	115,893
Bourne, Ryan	Firefighter - 4th year	91,498	4,764	-	96,262
Bowie, Loretta Lori	Dir, Recreation	141,501	3,042	1,487	146,031
Brown, Steven	Mgr, Section Streets	110,789	4,800	1,688	117,277
Bruchet, Brad	Firefighter - 4th year	89,654	2,584	-	92,237
Buizer, Travis	Foreman II - Construction	76,157	3,788	2,044	81,989
Burns, David	Plumbing Inspector II	75,331	4,580	1,050	80,962
Cappelletti, Craig	Trades III - Mechanic Welder	74,551	2,156	72	76,779
Carter, James	Captain	79,118	12,577	80	91,775
Cerqueira, Tony	Development Engineering Technologist	79,098	6,165	1,874	87,138
Chee, Stephen	Building Inspector III	86,192	11,372	2,551	100,115
Claridge, Matthew	Firefighter - 4th year	89,989	2,729	639	93,357
Clarkson, Blake	Fire Prevention Officer	97,007	4,945	2,621	104,572
Conkin, Stephen	Firefighter - 10th year	92,030	3,470	-	95,500
Coplin, Allen	Captain	113,502	3,722	80	117,303
Crump, Shaun	Firefighter - 4th year	91,171	6,966	411	98,548
Crump, Steven	Firefighter - 10th year	93,552	2,758	49	96,360
Curley, Patrick	Captain	113,712	3,125	28	116,865
Cutayne, Matthew	Firefighter - 4th year	90,827	4,977	365	96,169
Davison, Tyrel	Firefighter - 4th year	91,505	2,729	-	94,234
Deakin, Carolyn	Assistant Corporate Officer	82,980	2,692	790	86,463
DeCicco, Robert	Firefighter - 10th year	98,341	8,388	2,303	109,032
Delmonico, Matthew	Firefighter - 2nd year	71,213	4,421	57	75,691
Delmonico, Nick	Fire Chief	167,870	19,847	3,531	191,248
Deppiesse, Dwayne	Foreman II - Asphalt	74,991	15,817	1,823	92,630
Dimsdale, Rod	Firefighter - 10th year	103,325	3,909	6,250	113,484
Dougan, Brandon	Firefighter - 4th year	91,498	4,039	-	95,537
Dove, Stephen	Firefighter - 4th year	88,366	9,036	-	97,403

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 6(2)(b)&(c)**

Duke, Frederic	Urban Forestry Tree Technician	70,221	3,292	3,344	76,857
Dykstra, Mike	Foreman III - Public Works	65,698	10,980	1,473	78,151
Evans, Chad	Inspector - Fire Protective Services	93,207	2,944	50	96,201
Ewing, Craig	Firefighter - 3rd year	81,178	2,767	-	83,945
Fahlman, Andrew	Firefighter - 4th year	91,518	6,692	2,891	101,102
Fares, Jean	Supervisor Design & Tech.	86,453	2,003	-	88,456
Foxon, Jason	Trades III - Carpenter	73,998	2,510	516	77,024
Gable, Davin	Bylaw Enforcement/Animal Control Officer	68,662	2,989	4,466	76,118
Garrett, Axel	Trades III - Carpenter	73,942	1,959	612	76,513
Gladue, Elaine	Information Coordinator	75,209	817	1,204	77,229
Goff, Gary	Foreman III - Utilities	68,305	19,914	1,679	89,898
Grasby, Mark	Information Systems Coordinator	76,512	7,735	6,708	90,955
Grommada, Karen	Dir, Finance	164,150	10,144	4,463	178,757
Gross, Todd	Mgr, Parks & Services	129,224	5,661	13,832	148,718
Hagan, Shawn	Mgr, Building	112,982	3,445	2,183	118,610
Hall, Deanna	Recreation Program Coordinator - Customer	69,108	3,513	2,460	75,082
Harcus, James	Firefighter - 4th year	88,199	3,531	49	91,779
Hartle, Stephen	Captain	106,813	7,298	62	114,174
Hochstetter, Kevin	Firefighter - 4th year	90,995	2,562	207	93,763
Hochstetter, Terry	Dep. F/C Operations & Training	147,064	9,640	2,591	159,295
Horacsek, Robert	Assistant Mgr, Payroll	83,184	894	8,828	92,906
Hoult, Kendall	Firefighter - 10th year	100,833	5,248	-	106,080
Hoy, Jamie	Firefighter - 10th year	93,897	5,284	2,429	101,611
Hutchins, Braden	Mgr, Corporate Office & Lands	110,031	4,431	3,432	117,893
Jaswal, P.Jyoti	Information Systems Coordinator	72,285	623	3,987	76,895
Johannesen, Rod	Firefighter - 10th year	101,610	4,962	57	106,628
Johannson, Gary	Captain	112,238	3,915	-	116,153
Johnston, Elizabeth	Firefighter - 4th year	86,355	2,695	539	89,589
Jollimore, Marilyn	Mgr, Recreation Area (Arena)	102,145	9,528	2,370	114,044
Jones, Paula	Mgr, Bylaw Services	96,349	5,414	4,611	106,374
Jorgenson, Shane	Information Systems Coordinator	72,285	2,017	1,906	76,209
Kan, Andrew	GIS Analyst	75,621	3,425	-	79,047
Kapil, Pardeep	Trades III - Mechanic	74,073	2,157	408	76,639
Kim, Kyungmi	Building Inspector II	82,646	1,898	1,965	86,508
Kipps, Robert	Dep. F/C Facilities & Training	140,368	13,014	14,477	167,859
Kulhanek, Colby	Firefighter - 4th year	87,528	3,979	25	91,532
Kulhanek, Dieter	Captain	111,482	7,390	-	118,872
Lam, Erik	Transportation Technologist	82,691	1,377	224	84,292
Leeburn, John	Chief Administrative Officer	215,437	5,547	5,280	226,264
Lewis, Harold	Water Operator	67,578	11,603	938	80,120
Little, Jennifer	Mgr, Planning	129,225	3,954	3,609	136,788
Lorette, Larry	Building Inspector II	82,532	1,685	2,091	86,309
Loss, Thomas	Firefighter - 4th year	87,025	4,143	2,784	93,953
Ma, Carven	Engineering Technologist - Projects	74,749	1,158	541	76,448
MacDonell, A. Rod	Captain	106,956	4,444	-	111,400
Maki, Ross	Mgr, Section Streets	96,017	954	4,077	101,048
Masi, Ryan	Firefighter - 10th year	94,243	4,856	365	99,464
McIntosh, Dean	Facility Maintenance Coordinator	78,802	9,026	2,599	90,428
McLean, John	Mgr, Engineering Projects & Budgets	117,276	2,124	409	119,809
McLean, Sean	Firefighter - 3rd year	80,994	2,655	-	83,649
Medic, Tony	Plan Examiner	72,285	4,487	2,143	78,916
Meersman, Kristen	Dir, Engineering & Operations	161,598	5,065	4,747	171,410
Minaker, Randy	Dep. F/C Protect.Sev.&Public Ed	147,106	10,650	3,102	160,859

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 6(2)(b)&(c)**

Mitzel, Glenn	Mgr, Recreation Area (Hyde Creek)	102,858	6,593	3,041	112,491
Myles, Adam	Firefighter - 4th year	90,492	3,550	197	94,238
Nadeau, Brenda	Foreman III - Support Services	79,870	7,360	3,239	90,469
Neighbour, Shaun	Captain. F.P.O.	113,376	2,967	331	116,675
Nelson, Jeff	Firefighter - 10th year	93,614	3,045	-	96,659
Nerdahl, Les	Foreman III - Trades & Sanitation	75,696	13,106	922	89,724
Nicholson, Christopher	Firefighter - 4th year	91,518	3,163	375	95,055
Nightingale, Jared	Parks Maintenance Supervisor	73,654	4,856	3,631	82,140
Nogueira, Catherine	Senior Accountant	74,427	6,315	1,318	82,061
North, Brian	Mgr, Revenue & Collections	110,789	7,591	2,528	120,907
Novak, Stewart	Captain. F.P.O.	115,562	6,231	1,514	123,308
Olson, Keith	Firefighter - 10th year	93,552	4,712	2,086	100,350
Paine, Heather	Firefighter - 3rd year	81,931	1,748	586	84,265
Pardek, Chris	Urban Forestry, Grass Cutting & Special Ev	77,953	3,926	4,844	86,723
Paterson, Brent	Captain	107,467	5,230	-	112,697
Paterson, Kirk	Firefighter - 10th year	93,834	2,766	1,116	97,715
Patrick, Michael	Firefighter - 10th year	101,601	3,460	100	105,160
Pearson, John	Captain	113,291	2,967	211	116,469
Pigott, Andrew	Firefighter - 10th year	104,110	3,962	-	108,072
Prefontaine, Michelle	Business Analyst	75,621	4,047	1,058	80,726
Purewal, Pardeep	Mgr, Communications & Administrative Ser	119,652	1,255	3,272	124,179
Richard, Laura Lee	Dir, Development Services	167,870	12,824	2,139	182,832
Riley, Darren	Firefighter - 10th year	97,119	3,457	2,514	103,091
Rimek, Cole	Cemetery, Turf Management, Playgrounds &	74,086	4,433	1,153	79,671
Ronan, Stephen	Trades III - Mechanic	75,750	5,054	470	81,275
Rudnisky, Michael	Firefighter - 4th year	86,120	4,115	125	90,360
Sadgrove, Jeff	Firefighter - 2nd year	71,213	4,508	57	75,778
Savage, Brian	Foreman III - Public Works	76,353	9,225	536	86,114
Savage, Roy	Foreman II - Public Works	73,128	19,677	3,139	95,944
Scoones, Daniel	Mgr, Bylaw Services	119,652	2,887	1,166	123,705
Seeton, Meredith	Planner 1	85,268	1,046	2,036	88,350
Shaw, Kyle	Mgr, Section Utilities	80,268	2,710	3,191	86,170
Sherrell, Bryan	Planner 2	90,329	1,681	878	92,888
Smejkal, Robert	Technical Maintenance Coordinator	77,575	18,460	289	96,324
Spiess, Tony	Firefighter - 10th year	95,551	4,488	2,690	102,730
Spindor, Donald	Plumbing Inspector II	82,691	3,583	1,749	88,023
Steele, Coral	Foreman II - Water	75,161	21,856	1,234	98,251
Stonehouse, Matthew	Firefighter - 10th year	93,552	4,705	3,485	101,742
Striha, David	Sign Maker (Temp)	74,711	3,815	612	79,138
Striha, Donald	Storekeeper-Buyer	79,331	8,001	832	88,163
Stroup, Tara	Emergency Preparedness Officer	89,128	3,536	7,853	100,517
Sullivan, Robert	Recreation Program Coordinator - Adult & /	68,913	5,392	2,141	76,446
Sweet, Jeffrey	Captain	115,337	6,797	1,202	123,336
Tiemstra, Caren	HR Advisor	83,184	3,686	4,309	91,179
Traviss, Stephen	Dir, Human Resources	147,106	2,891	10,897	160,894
Trousdell, Lorne	Firefighter - 4th year	91,498	3,389	-	94,887
Trousdell, Robert	Asst.Chief Training & Dev - Non-Supp to N	125,285	3,217	2,056	130,558
Truong, Lee-Anne	Mgr, Capital Projects	109,503	2,083	4,611	116,196
Truscott, Dale	Firefighter - 10th year	101,932	6,310	656	108,897
Tse, Siu	Dep. Dir, Engineering & Operations	147,107	3,059	4,317	154,482
Vasquez, Edward	Project Implementation Specialist	86,406	711	6,866	93,982
Voncina, Gordon	Mgr, Strategic Projects	3,437	163,234	-	166,672
Wang, Lionel	GIS Coordinator	86,453	1,922	409	88,784

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 6(2)(b)&(c)**

Webster, Teresa	GIS Analyst	75,621	2,635	2,847	81,103
Williams, Jane	Executive Assistant	75,437	2,449	-	77,885
Williamson, Patrick	Foreman III - Shops	80,392	8,108	2,615	91,115
Wilson, Ian	Equipment Operator Iva	65,907	18,017	504	84,429
Winter, James	Captain	114,134	4,811	-	118,945
Wishart, Robin	Dir. of Corporate Support	147,106	11,547	957	159,611
Wright, Stephen	Captain	117,043	21,657	-	138,700
Zaba, Ahmad (Farouk)	Mgr, Financial Systems & Processes	106,731	4,346	8,595	119,671
Zupan, Nicholas	Captain	112,773	4,847	515	118,134
Total Section 6(2)(b) Employees that exceed \$75,000		\$ 14,388,988	\$ 999,572	\$ 281,984	\$ 15,670,544
Section 6 (2b) Employees under \$75,000		11,425,807	891,908	155,745	12,473,460
Total Section 6(2)(b)&(c)		\$ 25,814,795	\$ 1,891,479	\$ 437,729	\$ 28,144,004

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
SCHEDULE OF EMPLOYEE REMUNERATION AND EXPENSES
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 6(2)(d)**

Remuneration and benefit costs reported in the schedules of remuneration and expenses differ from salaries and benefits per note 24 of the consolidated financial statements for the following reasons:

Salaries and benefits per the consolidated financial statements include an amount to provide for severance benefits on retirement or termination.

Salaries and benefits per the consolidated financial statements include expenses for benefits of a general nature applicable to all employees pursuant to employment agreements including medical, dental, counselling, insurance and similar plans.

Salaries and benefits per the consolidated financial statements are prepared on an accrual basis whereas the schedules of remuneration and expenses are prepared on a cash basis.

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
STATEMENT OF SEVERANCE AGREEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 6(7)(a)&(b)**

There were 3 severance agreements under which payment commenced between the City of Port Coquitlam and its nonunionized employees during the 2016 fiscal year. These agreements represent from 0.18 month to 6.44 months of compensation.*

* "Compensation" is based on a combination of salary and benefits.

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
SCHEDULE OF SUPPLIERS OF GOODS AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 7(1)(a)(b)**

Supplier Name	Amount
1-800-GOT-JUNK?	\$ 55,006
ABC PIPE CLEANING SERVICES LTD	39,799
ACTIVE NETWORK LTD	37,097
ADVANCED MOBILE FIRST AID	55,819
ADVANCED PAVEMENT TECHNOLOGIES	35,044
ALPINE LANDSCAPING	26,995
ANDREW SHERET LIMITED	25,878
ASSOCIATED ENGINEERING BC LTD	31,148
AVO VEHICLE OUTFITTING INC.	30,422
B & J PARTS LTD	135,000
B.C. ASSESSMENT AUTHORITY	894,348
BAY HILL CONTRACTING LTD.	48,296
BC HYDRO	1,210,958
BENTLEY SYSTEMS, INC.	25,680
BLACK PRESS GROUP LTD	30,190
BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY	47,360
BROADWAY REFRIGERATION	28,000
CHEVRON CANADA LIMITED	367,555
CITY OF COQUITLAM	3,724,221
CITY OF SURREY	155,831
CLEARTECH INDUSTRIES INC.	25,621
COMMUNITY FIRE PREVENTION LTD	44,463
COQUITLAM CONCRETE (1993) LTD	32,483
CORIX WATER PRODUCTS LP	152,356
COUNTRYSIDE KENNELS	88,877
COUTTS PULVER LLP	65,711
D&S BULLDOZING LTD	54,879
DAVIES PARK & ASSOCIATES (VANCOUVER) INC.	28,875
DAWSON, CLINTON	26,007
DENIZA HOLDINGS	47,735
DIRECT ENERGY BUSINESS	71,179
DL SAFETY CONSULTING LTD	25,230
DOUBLE M EXCAVATING LTD	102,104
DRIVE PRODUCTS INC.	182,199
E.B. HORSMAN & SON	40,593
EARTHCO UNDERGROUND LTD.	126,500
EAST - WEST BLDG MAINTENANCE	149,820
EBB ENVIRONMENTAL CONSULTING	33,574
ECONOLITE CANADA, INC.	38,623
EECOL ELECTRIC	32,137
EMCO CORPORATION	94,197

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
SCHEDULE OF SUPPLIERS OF GOODS AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 7(1)(a)(b)**

Supplier Name	Amount
ENVIROWEST CONSULTANTS INC.	37,877
FARM-TEK TURF SERVICES INC.	35,788
FIRST TRUCK CENTRE	26,402
FITNESS TOWN COMMERCIAL	28,635
FORTISBC-NATURAL GAS	127,658
FRASER RIVER PAINT & BODY	43,028
FRASER VALLEY REGIONAL LIBRARY	1,663,703
GARDA CANADA SECURITY CORP.	49,637
GREATER VAN. REG. DISTRICT	2,320,027
GREATER VANCOUVER WATER DIST.	5,891,721
GROEN ENVIRONMENTAL SYSTEMS INC	39,250
GROUP HEALTH GLOBAL - TRUST	1,594,728
GVS&DD	5,989,993
HABITAT SYSTEMS INC.	25,192
HARVEST FRASER RICHMOND ORGANICS LTD.	353,400
HORSESHOE PRESS INC.	38,841
I.C.B.C.	179,896
IDRS LTD	67,597
INLAND KENWORTH PARKER PACIFIC	162,887
INTEGRITY-PAAHI SOLUTIONS INC.	30,719
INTERPAVE PRECAST SYSTEMS LTD	77,878
INTERPROVINCIAL TRAFFIC SERVICES LTD.	73,979
ISL ENGINEERING AND LAND SERV	119,613
JACK CEWE LTD	310,723
KAL TIRE	80,275
KARIN MARK WRITING & COMM.	48,525
KERR WOOD LEIDAL ASSOC.LTD	34,004
KETTING-OLIVIER, MELANI	25,759
KPMG LLP	48,700
LAFARGE CANADA INC.	75,337
LIDSTONE & COMPANY BARRISTERS AND SOLICITORS	118,543
MAINROAD MAINTENANCE PRODUCTS	34,835
MANULIFE FINANCIAL	39,536
MAPLE LEAF DISPOSAL LTD.	51,889
MAR-TECH UNDERGROUND SERVICES	517,328
MARV'S EXCAVATING LTD.	529,283
MAXWELL FLOORS LTD	27,324
MCELHANNEY CONSULTING SERVICES	45,786
MCRAE'S ENVIRONMENTAL SERVICES	48,231
METRO MOTORS LTD	86,955
MICROSERVE, V8205	92,003

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
SCHEDULE OF SUPPLIERS OF GOODS AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 7(1)(a)(b)**

Supplier Name	Amount
MICROSOFT LICENSING, GP	70,294
MINISTER OF FINANCE	17,611,212
MRC TOTAL BUILD LP	127,681
MUNICIPAL INSURANCE ASSOC. BC	435,483
NICHOLSON MECHANICAL LTD.	29,365
NOVA POLE INTERNATIONAL INC.	34,800
ORGANIZED CRIME AGENCY OF BC (OCABC)	25,313
PACIFIC ACE PLUMBING INC	51,112
PACIFIC COAST HEAVY TRUCK GROUP	89,903
PACIFIC COASTCOM COMMUNICATION	29,631
PACIFIC FLOW CONTROL LTD	38,109
PARSONS INC	56,251
PETROKLEEN	27,588
PIKA PUMP & COMPRESSOR	40,213
PITT RIVER QUARRIES	71,468
POCO BUILDING SUPPLIES	32,015
POCO SAND & GRAVEL LTD	154,089
PORT COQUITLAM BUSINESS IMPROVEMENT ASSOCIATION	182,440
PORT COQUITLAM HERITAGE & CULTURAL SOCIETY	55,000
PORT COQUITLAM SPORTS ALLIANCE	60,500
PROMAX AUDIO VISUAL SYSTEMS	66,306
R.F. BINNIE & ASSOCIATES LTD	48,130
RBC - INTRUST	67,193
READY ENGINEERING (BC) CORP.	61,981
RECEIVER GENERAL	8,182,564
ROCKY MOUNTAIN PHOENIX	55,292
ROLLINS MACHINERY LTD	104,077
SALMON'S RENTALS LTD	25,352
SCHOOL DISTRICT #43	368,688
SCOTTISH LINE PAINTING LTD	79,563
SIMON FRASER AQUATICS LTD	30,725
SOUND WAVES ENTERTAINMENT NETWORK LTD	30,253
SOUTH COAST BC TRANSPORTATION AUTHORITY	5,706,014
SPECIALIZED TREE CARE	26,160
STANDARD ELECTRIC BC LTD	692,368
STANTEC CONSULTING LTD	147,647
STRATA PLAN BCS1476	30,439
SUPERIOR CITY SERVICES LTD	126,668
SYSCO FOOD SERVICES OF CANADA, INC.	61,211
T&T DEMOLITION LTD.	87,839

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
SCHEDULE OF SUPPLIERS OF GOODS AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 7(1)(a)(b)**

Supplier Name	Amount
TANGO MANAGEMENT GROUP LTD.	26,323
TEMPEST DEVELOPMENT GROUP	62,363
TGK IRRIGATION LTD.	54,202
TOMKO SPORTS SYSTEMS INC.	53,163
TRIDECCA DEVELOPMENTS LTD	92,943
TRIPLE X CONTRACTING LTD	25,373
UNION OF B.C. MUNICIPALITIES	41,685
UNIT4 BUSINESS SOFTWARE	280,319
VENTANA CONSTRUCTION CORPORATION	2,834,119
VIMAR EQUIPMENT	297,695
VOLPE, HEATHER	33,420
W.S. SERVICES	34,390
WAZUKU ADVISORY GROUP	25,000
WEB ENGINEERING LTD	123,556
WESTERN WEED CONTROL	36,950
WESTMINSTER SAVINGS CREDIT UNION	30,000
WESTMINSTER SAVINGS IN TRUST	56,205
WOOD WYANT INC.	83,356
XEROX CANADA LTD	255,170
XTREME ENVIRONMENTAL SOLUTIONS	66,756
XYLEM CANADA COMPANY	122,871
YOUNG ANDERSON	106,259
ZOLLIKER FLEET CLEANING CO.	51,588
ZONE WEST ENTERPRISES	35,034
Total Section 7(1)(a) Payments Over \$25,000	\$ 69,710,971
Section 7(1)(b) Payments Under \$25,000	3,479,819
Total Section 7(1)(a)&(b)	\$ 73,190,790

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
SCHEDULE OF SUPPLIERS OF GOODS AND SERVICES
FOR THE YEAR ENDED DECEMBER 31, 2016
FIR SCHEDULE 1, Section 7(1)(c)**

Amounts reported on the operational statements will differ from this schedule. This schedule shows payments during the year while the operational statement reports expenditures during the year. Amounts are accrued at year end for goods and services received, but paid in January of the new year.

**THE CORPORATION OF THE CITY OF PORT COQUITLAM
 SCHEDULE OF GRANTS AND CONTRIBUTIONS
 FOR THE YEAR ENDED DECEMBER 31, 2016
 FIR SCHEDULE 1, Section 7(2)(b)**

Recipient	Amount
Port Coquitlam Heritage & Cultural Society	\$ 55,000
Port Coquitlam Sports Alliance	60,500
Total Section 7(2)(b) Payments Over \$25,000	<u>\$ 115,500</u>
Section 7(2)(b) Payments Under \$25,000	14,437
Total Section 7(2)(b)	<u><u>\$ 129,937</u></u>